



Environment and Climate Change Scrutiny Committee

Date: Thursday, 10 November 2022

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

There will be a private meeting for Committee Members only at 9:30am in Room 2006, 2nd Floor, Town Hall Extension

Access to the Council Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

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Membership of the Environment and Climate Change Scrutiny Committee

Councillors - Shilton Godwin (Chair), Doswell, Holt, Hughes, Ilyas, Jeavons, Lyons, Chohan, Nunney, Razaq and Wright

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 13 October 2022.

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5. Revenue Budget Update - Cover Report

Report of the Deputy Chief Executive and City Treasurer

13 - 20

This report sets out the financial challenge facing the Council, the latest forecast position, and the next steps. The Council is forecasting an estimated budget shortfall of £44m in 2023/24, £85m in 2024/25, and £112m by 2025/26. After the use of c£16m smoothing reserves in each of the three years, this gap reduces to £28m in 2023/24, £69m in 2024/25 and £96m by 2025/26.

This report sets out the high-level position. Officers have identified potential savings options to reduce the budget gap totalling £42.3m over three years.

Even after these proposals there remains a budget gap of £7m to close to get to a balanced budget in 2023/24 and further savings options will be developed between now and January 2023 and be reported back to Scrutiny committees in February. Each scrutiny committee is invited to consider the current proposed changes which are within its remit and to make recommendations to the Executive before it agrees to the final budget proposals in February 2023.

6. Neighbourhood Directorate 2023/24 Budget 21 - 44
Report of the Strategic Director Neighbourhood Services

The Council is forecasting an estimated budget shortfall of £44m in 2023/24, £85m in 2024/25, and £112m by 2025/26. After the use of c£16m smoothing reserves in each of the three years, this reduces to £28m in 2023/24, £69m in 2024/25 and £96m by 2025/26. Officers have identified potential savings options to reduce the budget gap totalling £42.3m over three years.

This report sets out the priorities for the services in the remit of this committee and details the initial revenue budget changes proposed by officers.

Even after these proposals there remains a budget gap of £7m to close to get to a balanced budget in 2023/24 and further savings and cuts options will be required to be worked between now and January and be reported back to Scrutiny committees in February. Each scrutiny committee is invited to consider the current proposed changes which are within its remit and to make recommendations to the Executive before it agrees to the final budget proposals in February 2023.

7. Embedding a Zero-Carbon Workforce Culture 45 - 62
Report of Human Resources, Organisational Development and Transformation

This report provides information on the progress being made towards embedding a zero-carbon culture within the Council (as part of the Carbon Literacy journey).

8. Update on the Role of Neighbourhood Teams in Developing Local Climate Change Activity and Partnership Working 63 - 82
Report of the Strategic Director (Neighbourhoods)

The report provides updated information on how the Neighbourhood Teams and Climate Change Neighbourhood Officers are supporting local communities to engage in local climate change activity and reduce their carbon footprint. This report includes an update on ward level Climate Change Action Plans and an update on the In Our Nature programme pilot schemes and future delivery of the programme.

9. Overview Report 83 - 92
Report of the Governance and Scrutiny Support Unit

This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Environment and Climate Change Scrutiny Committee areas of interest include The Climate Change Strategy, Waste, Carbon Emissions, Neighbourhood Working, Flood Management, Planning policy and related enforcement and Parks and Green Spaces.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

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Smoking is not allowed in Council buildings.

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Further Information

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This agenda was issued on **Wednesday 2 November 2022** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension (Library Walk Elevation), Manchester M60 2LA

Environment and Climate Change Scrutiny Committee

Minutes of the meeting held on 13 October 2022

Present:

Councillor Shilton Godwin – in the Chair

Councillors Chohan, Doswell, Holt, Hughes, Ilyas, Jeavons, Nunney and Wright

Apologies: Councillor Lyons and Razaq

Also present:

Councillor Rawlins, Executive Member for Environment and Transport

Councillor Foley, Deputy Executive Member for Environment and Transport

Councillor Igbon, Executive Member for Vibrant Neighbourhoods

Councillor A. Ali, Deputy Executive Member for Vibrant Neighbourhoods

Samantha Nicholson, Director, Manchester Climate Change Agency

ECCSC/22/33 Minutes

The Chair requested that Councillor White's title be corrected to Executive Member for Housing and Development.

Decision

To approve the minutes of the meeting held on 8 September 2022 as a correct record, noting the above amendment.

ECCSC/22/34 Manchester's Annual Climate Change Report 2022

The Committee considered the report of the Manchester Climate Change Agency that provided a summary of Manchester's Annual Climate Change Report for 2022. This annual report was based on the latest emissions data released by the UK Government's Department for Business, Energy, and Industrial Strategy (BEIS).

Key points and themes in the report included:

- The Annual Report enabled Manchester to track its progress against the carbon reduction targets, carbon budget and zero carbon date of 2038 that were set out in the city's Climate Change Framework, and its recent 2022 Update;
- Describing that the city achieved a 12% reduction in emissions in 2020 (the most recent data from BEIS) which, despite being a greater increase than previous years, was still below the original 13% per annum target and was largely driven by reduced activity during the COVID-19 pandemic lockdowns;
- Providing an estimate of emissions for 2021 which predicted an increase of 6% compared to 2020, driven by an increase in activity as we came out of lockdowns;
- Providing a high level summary of activity that had been carried out in support of the city's Framework by Manchester Climate Change Partnership, its Advisory Groups, and Manchester Climate Change Agency in 2022; and

- Noting that it did not identify new priorities for next year, as in previous Annual Reports, as these had been captured in granular detail in the 2022 Update to the Framework.

Some of the key points that arose from the Committee's discussions were: -

- Expressing concern that the situation in regard to the city's carbon budget was worse than anticipated;
- Noting that was even when the pandemic was taken into consideration;
- More information was sought on the next steps in response to the report;
- The need to report measurable milestones and progress against established targets, noting this was important to give residents confidence and keep people motivated;
- The need for the Council to lead on this agenda and seek to use all its powers of influence and leverage on the issue of carbon reduction, especially in regard to buildings and travel;
- The need to engage landlords in the Private Rented Sector on the issue of retrofitting;
- Everyone needed to take immediate actions and responsibility to address climate change;
- Further information and updates on the work of the Zero Carbon Coordination Group were requested for consideration by the Committee;
- More information was sought on the approach to Green Growth in the city;
- The need to promote the Manchester Climate Ready website, noting that this was a very useful resource;
- A report on indirect emissions should be submitted for consideration by the Committee; and
- The need for a just transition (A just transition seeks to ensure that the substantial benefits of a green economy transition are shared widely, while also supporting those who stand to lose economically – be they countries, regions, industries, communities, workers or consumers.)

The Director, Manchester Climate Change Agency supported the call for the Council to use all of its spheres of influence and their duties and powers to address climate change. She stated that the next steps and actions reported in the Framework remained, noting the need to prioritise the recommendations to realise the improvements required. She noted the request for a report on indirect emissions and key milestones. In response to establishing and reporting against measurable targets she stated that consideration was being given as to how this could be best achieved, noting the challenges presented in doing this in a meaningful way. She acknowledged and agreed with the comment made regarding the importance of messaging to keep citizens motivated on this important issue for the city.

The Deputy Chief Executive and City Treasurer informed the Committee that the subject of Green Growth was regularly reported to the Economy Scrutiny Committee. In response to the issue of reporting against measurable outcomes she stated that activity and trend data would also provide information in regard to the city's direction of travel. She further added that the issue of Public Sector Funding remained a concern.

The Executive Member for Environment and Transport noted that the Committee had raised a number of questions in relation to the Airport and the aviation industry. She stated that a substantive report was scheduled to be considered by the Committee at their January 2023 meeting and this would be the opportunity to discuss this subject area in more detail. She further commented that conversations were ongoing regarding school buildings and noted the discussion that had been held at the recent meeting of the Children and Young People Scrutiny Committee. She advised that additional resources had been allocated to strengthen the communications and step-up campaigns. She further advised that there was a requirement in all cultural event and VCSE grant applications to demonstrate how they would mitigate climate change.

The Executive Member for Environment and Transport concluded by thanking the Committee for their continued support and rigorous challenge on this important issue.

The Chair in closing this item advised that she would meet with the Executive Member for Environment and Transport to discuss and agree the scope of future reports to schedule into the Committee's Work Programme to pick up on the themes discussed during the meeting.

Decision

To note the report.

ECCSC/22/35 Manchester City Council Climate Change Action Plan: Quarterly Progress Report, Quarter 2 2022-23 (July – Sept 2022)

The Committee considered the report of the Deputy Chief Executive and City Treasurer that provided an update on progress in delivering the Council's Climate Change Action Plan (CCAP) during Quarter 2 2022-23 (July - September 2022).

Key points and themes in the report included:

- Noting that a refresh of the CCAP 2020-25 was approved by the Environment and Climate Change Scrutiny Committee and Executive in September 2022;
- That the refreshed CCAP will be implemented across all workstreams from Quarter 3;
- Providing an introduction and background;
- Highlighting the key messages from the Quarter 2 Progress Report, noting that the Council was making good progress in meeting its target to reduce its direct CO₂ emissions by 50% by 2025; and
- Key achievements.

Some of the key points that arose from the Committee's discussions were: -

- Noting the progress reported and thanking all officers involved for their continued commitment on this important work;

- Noting that emissions associated with business travel had increased and virtual meetings should be prioritised;
- Further information on the Fallowfield Loop/Manchester Cycleway was requested;
- An update was requested on the activities of the Zero Carbon Finance and Investment Sub-Group;
- The need for the Council to lead on this agenda and seek to use all its powers of influence and leverage on the issue of carbon reduction;
- Despite the reluctance from government to adequately respond to the climate crisis, Manchester and the wider city region were taking action to address climate change;
- Active travel, including safe pavements to promote walking and that installing bike stands in appropriate places needed to be prioritised;
- Specific resources should be allocated to deliver active travel in the city; and
- Good practice and lessons learnt from other cities needed to be shared and consideration given as to how they could be implemented across Manchester.

In response to the Committee's discussion, the Executive Member for Environment and Transport stated that she was in discussions with other Core Cities regarding good practice and lessons learnt and commented that Manchester was regarded as leading on this agenda. She advised that she was committed to the issue of Active Travel and that a report on this was scheduled to be considered by the Committee in January 2023, and this would include information on the findings of the public consultation. She advised that Climate Change was embedded across all Council strategies, such as Public Health. In regard to funding to support Active Travel she advised that in addition to the continued lobbying of government for fair funding, all opportunities for funding were explored across Greater Manchester. The Committee noted that budget related reports were scheduled for consideration. She further advised that Highways was reported to the Economy Scrutiny Committee.

In response to the questions raised regarding the Fallowfield Loop the Executive Member for Environment and Transport advised that all affected ward Members had been consulted and updated, however if Members had specific questions they could contact her directly. She further added that she would pick up the issue raised in relation to parks outside of the meeting and update the Member directly.

The Strategic Lead – Resources & Programmes provided an update on the Zero Carbon Finance and Investment Sub-Group by advising that this work had progressed over the previous months and involved UK Core Cities. He stated that the intention was to work together to maximise private sector investment to support and deliver programmes of work to address climate change. He advised that a business case would be developed and submitted to government to secure investment to support this work. He advised that there were significant potential and interest from the private sector to progress this. The Committee welcomed and supported Manchester's involvement in these important discussions.

Decision

To note the report.

ECCSC/22/36 Draft Manchester Biodiversity Strategy

The Committee considered the report of the Director of Planning, Building Control and Licensing that provided an overview of the draft Manchester Biodiversity Strategy.

The Committee had been invited to comment on the report prior to it being considered by the Executive.

Key points and themes in the report included:

- Providing an introduction and background;
- Providing a definition of biodiversity;
- Describing the benefits of biodiversity;
- Information on the new Environment Act requirement for Biodiversity Net Gain and Nature Recovery Networks;
- Providing a narrative on the development of the Biodiversity Strategy; and
- Describing the aims and objectives of the Biodiversity Strategy, noting that the Council was committed to supporting the new biodiversity strategy.

Some of the key points that arose from the Committee's discussions were: -

- Welcoming the legal commitment to improve biodiversity on development initiatives by 10%;
- What monitoring of these developments would be undertaken and would developers be held to account;
- Did these initiatives have to be delivered on the site or could they be delivered in other locations;
- Could we ask developers to commit to more than 10%;
- More needed to be done with partners, such as Transport for Greater Manchester and Metrolink, to ensure the land they owned was managed to support biodiversity and to act as nature corridors;
- Noting the importance and need for nature corridors to support biodiversity;
- The need to 'retrofit' the city centre, noting the lack of shade from trees and the support these offered to biodiversity;
- The need to lobby government for appropriate funding to support improvements to biodiversity;
- Recognising the importance of green spaces for the mental health of all residents; and
- Noting the positive example of delivering quality green space in the Mayfield development and that this should be used as an exemplar model for developers.

The Planning and Infrastructure Manager advised that ideally the 10% biodiversity improvement would be delivered on the site but recognised that this would not always be practical. He advised that in those circumstances alternative sites would be considered in Manchester, or in Greater Manchester if a site could not be identified in the city. He said that an action plan for the agreed site and project would be agreed and this would be a mechanism to monitor the project. He stated that 10% was the minimum requirement; however, the Local Plan could be used as a mechanism to increase this ask if it was felt to be appropriate.

The Senior Policy Officer stated that the concept of connectivity was understood, adding that every space was part of the wider network and this evidence-based Strategy would inform all decision making. He advised that there were a number of stakeholders who were committed to the Strategy, and this would serve as an important catalyst to improve biodiversity across the city and the wider city region. He further stated that the Strategy would also improve the wider environment and also address social inequalities. He stated that ultimately nature would be the barometer to measure success of this approach.

The Principal Planning Policy Officer advised that this Strategy would complement and sit alongside the Manchester Green and Blue Strategy and Implementation Plan and the Tree Action Plan.

The Executive Member for Environment and Transport stated that a partnership approach to deliver nature-based solutions and all levers of influence and sources of funding would be accessed to support this activity.

Decision

The Committee recommend that the Executive approve and endorse the Manchester Biodiversity Strategy.

ECCSC/22/37 Waste, Recycling and Street Cleansing Update

The Committee considered the report of the Strategic Director (Neighbourhoods) that provided an update on progress in delivering waste, recycling, and street cleansing services, describing how the activity contributed to the climate change agenda and key priorities for future.

Key points and themes in the report included:

- Providing an introduction and background;
- Information on a variety of activities, including the waste strategy; recycling contamination rates; food waste, textiles and fly-tipping;
- Key updates in relation to Recycle for Greater Manchester (R4GM) activity;
- Key updates in relation to the Waste Collection and Street Cleansing contract;
- Information in relation to the investment in the Waste Collection and Street Cleansing Services;
- Information on a range of Waste and Recycling Campaigns and Initiatives, including case studies; and
- Listing the priorities identified for 2023/24.

Some of the key points that arose from the Committee's discussions were: -

- Waste and Recycling Centres should be open to all to dispose of waste and to reduce incidents of flytipping;
- Providing an example of inconsistent messaging provided by staff employed at Household Waste and Recycling Centres;

- More compliance and enforcement activity was required to address flytipping and influence behaviour change;
- Communication between officers within the compliance team with both residents and Members needed to be improved;
- More information was sought in regard to the investment in alleyways;
- More information was sought as to where the 200 new litter bins would be situated;
- The call for attention to those areas that were not designated as formal district centres but were well used in neighbourhoods;
- How many full time contract monitoring officers were employed;
- Questioning the compliance rate figures provided in relation to contract monitoring;
- Recognising the significant contribution local volunteers played in keeping the city tidy and thanking the Keep Manchester Tidy team for their continued support;
- Had consideration been given to underground waste storage;
- The need to ensure cycle lanes were cleaned regularly to ensure they were safe for all users; and
- More needed to be done to address the issues related to commercial waste, particularly that experienced in the city centre.

The Strategic Lead, Waste, Recycling and Street Cleansing noted the issues reported by the Member following his recent experience when attending a Household Waste and Recycling Centre. She stated that she would raise the issue with SUEZ. She stated that it was important to reiterate that these centres were for household waste only and businesses were required to have their own waste management arrangements. In response to the comments raised in relation to compliance and enforcement activity she stated that she would relay the comments from the Committee back to the relevant strategic lead with responsibility for this activity, adding that enforcement and compliance activity was reported to the Communities and Equalities Scrutiny Committee. She added that both services did work closely together and added that prosecutions for flytipping were publicised.

In response to the point raised regarding underground waste storage, the Strategic Lead, Waste, Recycling and Street Cleansing advised that consideration had been given to this however this would be very costly to deliver in Manchester due to all of what was currently underground, however opportunities to think creatively were being considered in areas of new developments.

The Strategic Lead, Waste, Recycling and Street Cleansing noted the comment made in regard to commercial waste. She advised that the lessons of the previous commercial waste project that had been delivered would be reviewed to take this forward. She further commented that good practice from other cities would be reviewed to inform this approach also. She advised that Members would be kept informed of this activity.

The Strategic Lead, Waste, Recycling and Street Cleansing informed the Members that there were two full time contract monitoring officers employed. Noting the comments from the Committee she stated that Members could accompany officers when undertaking these inspections. If Members were interested in taking up this offer to contact her and these would be arranged.

The Strategic Lead, Waste, Recycling and Street Cleansing advised that initially the new litter bins would be deployed within the city centre but would then be rolled out through wards and district centres. She advised that potential locations would be visited and assessed to ensure bins were placed at appropriate sites. In response to specific issues raised regarding the Fallowfield ward she stated that she would discuss this with the Members outside of the meeting with a view to addressing the concerns they had.

The Contract Manager (Waste) described that the approach to alleyways was twofold, namely using compliance action where appropriate through the Neighbourhood Teams to take action and influence behaviour change, and secondly through a review of the Biffa inspection model to ensure this was fit for purpose.

The Executive Member for Vibrant Neighbourhoods stated that she continued to raise the concerns and issues experienced by Members at meetings at a Greater Manchester level. She further advised that Biffa were held to account and were challenged. She advised Members that the leaf sweeping schedule had been circulated for information. She acknowledged that resident behaviour change in relation to waste and recycling was essential, and she further paid tribute to all residents who were proactive in their neighbourhoods on this issue. She further paid tribute to the Keep Manchester Tidy Project Officer for her continued commitment and enthusiasm.

The Chair stated that she welcomed the consideration of textiles in the report. She further advised that she would meet with the Executive Member for Environment and Transport to discuss and agree the scope of reports to schedule into the Committee's Work Programme to pick up on the themes discussed during the meeting.

Decision

To note the report.

ECCSC/22/38 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

As stated during consideration of the previous agenda items the Chair advised that she would meet with the Executive Member for Environment and Transport to discuss and agree the scope of reports to schedule into the Committee's Work Programme to pick up on the themes discussed during the meeting.

Decision

The Committee notes the report and agrees the work programme.

Manchester City Council Report for Information

Report to:	Communities and Equalities Scrutiny Committee – 8 November 2022 Health Scrutiny Committee – 9 November 2022 Children and Young People Scrutiny Committee – 9 November 2022 Environment and Climate Change Scrutiny Committee – 10 November 2022 Economy Scrutiny Committee – 10 November 2022
Subject:	Revenue Budget Update - Cover Report
Report of:	Deputy Chief Executive and City Treasurer

Summary

This report sets out the financial challenge facing the Council, the latest forecast position, and the next steps. The Council is forecasting an estimated budget shortfall of £44m in 2023/24, £85m in 2024/25, and £112m by 2025/26. After the use of c£16m smoothing reserves in each of the three years, this gap reduces to £28m in 2023/24, £69m in 2024/25 and £96m by 2025/26.

This report sets out the high-level position. Officers have identified potential savings options to reduce the budget gap totalling £42.3m over three years.

Even after these proposals there remains a budget gap of £7m to close to get to a balanced budget in 2023/24 and further savings options will be developed between now and January 2023 and be reported back to Scrutiny committees in February. Each scrutiny committee is invited to consider the current proposed changes which are within its remit and to make recommendations to the Executive before it agrees to the final budget proposals in February 2023.

Recommendations

The Committee is recommended to:

- (1) To consider and comment on the forecast medium term revenue budget
 - (2) Consider the content of this report and comment on the proposed changes which are relevant to the remit of this scrutiny committee
-

Wards Affected: All

Environmental Impact Assessment - the impact of the issues addressed in this report on achieving the zero-carbon target for the city

The budget reflects the fact that the Council has declared a climate emergency by making carbon reduction a key consideration in the Council's planning and budget proposals.

Equality, Diversity and Inclusion - the impact of the issues addressed in this report in meeting our Public Sector Equality Duty and broader equality commitments

Consideration has been given to how the proposed savings could impact on different protected or disadvantaged groups. Where applicable proposals will be subject to completion of an Equality Impact Assessment (EqIA).

Manchester Strategy outcomes	Summary of how this report aligns to the OMS/Contribution to the Strategy
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	The effective use of resources underpins the Council's activities in support of its strategic priorities as set out in the Corporate Plan which is underpinned by the Our Manchester Strategy.
A highly skilled city: world class and home-grown talent sustaining the city's economic success	
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	
A liveable and low carbon city: a destination of choice to live, visit, work	
A connected city: world class infrastructure and connectivity to drive growth	

Full details are in the body of the report, along with any implications for:

- Equal Opportunities Policy
- Risk Management
- Legal Considerations

Financial Consequences – Revenue

The changes included within this report are officer proposals and, subject to Member comments and consultation, these will be included as part of the 2023/24 budget preparation.

Financial Consequences – Capital

None directly arising from this report.

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

[Revenue Budget Report - Executive Meeting February 2022](#)

[Medium Term Financial Strategy 2022/23 to 2024/25 -Executive Meeting February 2022](#)

[Revenue Monitoring to the end of July 2022 and Budget update 2023/24 to 2025/26](#)

[Resource and Governance Scrutiny – 6 September 2022](#)

1. Context and Background

- 1.1. The Council's budget has seen considerable reductions since the programme of austerity started in 2010/11, which saw a significant reduction to central government support for local authorities, in which Manchester has been one of the hardest hit places in the country. Over the last 12 years the Council has had to make £428m of cuts and savings to cope with Government funding cuts and unavoidable cost pressures such as inflation and a growing population. Prior to 2015/16 reductions were made pro rata to government funding, without taking into account the size of the council tax base. This meant that the Council has had disproportionate budget reductions. Even if Manchester had received only the average cut to council funding between 2010/11 and 2022/23, we would still have £77m a year more to spend on services.
- 1.2. The national funding outlook for Local Government continues to be volatile. A further statement on government spending and tax rates was expected on the 31 October 2022. Following the appointment of a new Prime Minister on 24 September, a budget statement will now be on 17 November 2022 and will be a full Autumn Statement, accompanied by an independent forecast from the Office of Budgetary Responsibility. The statement is expected to set out in detail plans to reduce debt and a medium-term plan to grow the economy.
- 1.3. In addition to uncertainty of national finances, the Council is facing unprecedented levels of inflation across pay, utilities and prices. The Institute of Fiscal Studies (IFS) has warned an extra £18bn a year would be needed to keep pace with inflation across public services. For the Council the inflationary and pay award increases are estimated at a cumulative £58m for 2022/23 and 2023/24. This compares to a usual budget allowance of c£16m for that period, resulting in an additional £42m p.a. of unavoidable costs to be funded.
- 1.4. Despite levels of inflation being significantly higher than forecast at the time of the Spending Review in October 2021, the government has indicated there will be no increase in the overall funding envelope over the spending review period. The Chancellor has committed to public debt falling as a share of the economy over the medium term which indicates that government departments are likely to have to find further efficiencies and cuts to achieve this aim.
- 1.5. Councils' 2023/24 funding from central government will be confirmed in the Provisional Finance Settlement, expected late December 2022.

2. Medium Term Budget position

- 2.1. The final budget position for 2023/24 and future years will be confirmed at February 2023 Executive. This will be after the key decisions confirming the Council Tax and Business Rates tax base to be used to determine the collection fund position have been made in January and the Final Finance Settlement is received.

- 2.2. The indicative medium-term position is shown in the table below, showing the planned use of reserves and the level of savings proposals identified to date. Full details on the overall financial position are provided in the budget update report to Resources and Governance Scrutiny Committee on 8 November 2022.

Table 1: Medium term forecast summarising current budget proposals and use of reserves

	2023 / 24	2024 / 25	2025 / 26
	£'000	£'000	£'000
Resources Available			
Business Rates / Settlement Related Funding	353,367	344,090	346,503
Council Tax	211,450	219,348	228,187
Grants and other External Funding	101,872	89,374	80,461
Dividends	0	0	0
Use of Reserves	13,714	11,703	6,222
Total Resources Available	680,403	664,515	661,373
Resources Required			
<i>Corporate Costs</i>	116,763	116,403	113,122
<i>Directorate Costs</i>	607,087	633,744	660,191
Total Resources Required	723,850	750,147	773,313
Shortfall	43,447	85,632	111,940
Use of Smoothing and Airport Reserve	(15,641)	(16,177)	(15,738)
Gap after use of Smoothing Reserves	27,806	69,455	96,202
Savings options identified to date	(21,135)	(32,738)	(42,320)
Shortfall	6,671	36,717	53,882

- 2.3. This position assumes Council Tax increases of 1.99% a year and an Adult Social Care precept of 1% a year. A 1% increase in Council Tax generates c.£2m additional income. The position also reflects the use of smoothing reserves to support the budget position of around £16m a year for the next three years. Use of reserves cannot be viewed as a long-term strategy to balance the budget and must be used in a planned way to avoid financial cliff edges while achievable long-term savings are developed and delivered.
- 2.4. The budget assumptions that underpin 2023/24 to 2025/26 include the commitments made as part of the 2022/23 budget process to fund known ongoing demand pressures.
- 2.5. In addition, a review of emerging pressures and budget assumptions has been completed and provision has been made to address these where they are unavoidable, including inflation and pay awards. Whilst this contributes to the scale of the budget gap it is important that a realistic budget is set which reflects ongoing cost and demand pressures. Additional resources have also been earmarked to provide £3.55m of targeted support to residents as part of

the Council response to the cost-of-living crisis to help protect our most vulnerable residents. Further details are set out in the Corporate Core Budget Report to Resources and Governance Scrutiny Committee.

- 2.6. This report sets out the priorities and officer proposals for the services within the remit of this committee. To date saving options totalling £42m over three years have been brought forward by officers for member consideration. As far as possible these are aimed at protecting the delivery of council priorities and represent the least detrimental options.
- 2.7. Following these savings proposals there remains a forecast shortfall of almost £7m next year increasing to £37m the year after. The measures contained within the Scrutiny Reports are officer options for consideration by the committee and deemed the 'least worst' options to close the budget gap. However, unless there is significant additional funding for local government, further and more severe budget cuts will be required.
- 2.8. Officers are working to identify further measures to bring forward in January along with the outcomes of the Finance Settlement. The target is a further £3m to £4m of savings deliverable in 2023/24 with a full-year effect of at least £8m. Work will then have to start on identifying the more difficult cuts that will be required to close the 2024/5 and beyond budget gap.

3. Workforce Implications

- 3.1. The indicative workforce reduction linked to the savings proposals is 70 Full-Time Equivalent (FTE) over the three years. 53 of these posts relate to the Corporate Core directorate. At this stage, it is anticipated that this will be managed via natural turnover and vacancies and that there will be no requirement for any formal voluntary early retirement or voluntary severance scheme.

4. Equality and Anti-Poverty Impact Assessments

- 4.1. Consideration has been given to how the individual proposed savings could impact on different protected or disadvantaged groups. All proposals are therefore being reviewed for their likely impact on these groups and where applicable, proposals will be subject to completion of an individual Equality Impact Assessment (EqIA).

5. Consultation

- 5.1. There is a statutory requirement to consult with business rates payers. Public consultation on proposed Council Tax levels and the savings and cuts measures put forward by officers will open on Monday 7 November and run until 7 January 2023. The provisional results from the consultation will be reported to Executive in February. The full analysis and results, alongside comments from scrutiny committees, will be reported to the Budget Scrutiny meeting on 27 February to ensure they are fully considered before the final budget is set.

5.2. None of the budget options set out to date require formal statutory consultation.

6. Scrutiny of the draft budget proposals and the budget reports

6.1. The reports have been tailored to the remit of each scrutiny as shown in the table below. Each Committee is invited to consider the proposed changes which are within its remit and to make recommendations to the Executive before it agrees to the final budget proposals in February 2023.

Date	Meeting	Services Included
8 Nov 22	Resources and Governance Scrutiny Committee	Chief Exec Corporate Services Revenue and Benefits / Customer and Welfare Support Business Units
8 Nov 22	Communities and Equalities Scrutiny Committee	Sport, Leisure, Events Libraries Galleries and Culture Compliance and Community Safety Housing Operations including Homelessness Neighbourhood teams
9 Nov 22	Health Scrutiny Committee	Adult Social Care Public Health
9 Nov 22	Children and Young People Scrutiny Committee	Children and Education Services
10 Nov 22	Environment and Climate Change Scrutiny Committee	Waste and Recycling Parks Grounds maintenance
10 Nov 22	Economy Scrutiny Committee	City Centre Regeneration Strategic Development Housing and residential growth Planning, Building Control, and licensing Investment Estate Work and skills Highways

7. Next Steps

7.1. The proposed next steps are as follows:

- 8-10 November - Scrutiny Committees
- 7 November - Budget consultation launched to close 7 January
- 6 December – RAGOS – Update on Autumn Statement (expected 17 November) and Council Tax and Business Rates Key Decisions report

- Late December - The Local Government Finance Settlement expected
- 10 January - Resources and Governance Scrutiny Committee - settlement outcome, update on the budget position and consultation responses.
- 11-13 January - Further options to Scrutiny Committees.
- 18 January - Executive -settlement outcome, update on the budget position and consultation responses
- 7-9 February - Scrutiny Committees
- 15 February - Executive receive proposed budget
- 27 February - Resources and Governance Budget Scrutiny.
- 3 March - Council approval of 2023/24 budget

**Manchester City Council
Report for Information**

Report to: Environmental and Climate Change Scrutiny Committee
– 10 November 2022

Subject: Neighbourhood Directorate 2023/24 Budget

Report of: Strategic Director Neighbourhood Services

Summary

The Council is forecasting an estimated budget shortfall of £44m in 2023/24, £85m in 2024/25, and £112m by 2025/26. After the use of c£16m smoothing reserves in each of the three years, this reduces to £28m in 2023/24, £69m in 2024/25 and £96m by 2025/26. Officers have identified potential savings options to reduce the budget gap totalling £42.3m over three years.

This report sets out the priorities for the services in the remit of this committee and details the initial revenue budget changes proposed by officers.

Even after these proposals there remains a budget gap of £7m to close to get to a balanced budget in 2023/24 and further savings and cuts options will be required to be worked between now and January and be reported back to Scrutiny committees in February. Each scrutiny committee is invited to consider the current proposed changes which are within its remit and to make recommendations to the Executive before it agrees to the final budget proposals in February 2023.

Recommendations

The Committee is recommended to: -

- (1) To consider and comment on the forecast medium term revenue budget.
- (2) Consider the content of this report and comment on the proposed changes which are relevant to the remit of this scrutiny committee.

Wards Affected: All

Environmental Impact Assessment - the impact of the issues addressed in this report on achieving the zero-carbon target for the city

The budget reflects the fact that the Council has declared a climate emergency by making carbon reduction a key consideration in the Council's planning and budget proposals.

Equality, Diversity, and Inclusion - the impact of the issues addressed in this report in meeting our Public Sector Equality Duty and broader equality commitments

Consideration has been given to how the proposed savings could impact on different protected or disadvantaged groups. Where applicable proposals will be subject to completion of an Equality Impact Assessment (EqIA) and an Anti Poverty Assessment.

Manchester Strategy outcomes	Summary of how this report aligns to the OMS/Contribution to the Strategy
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	The effective use of resources underpins the Council's activities in support of its strategic priorities as set out in the Corporate Plan which is underpinned by the Our Manchester Strategy.
A highly skilled city: world class and home-grown talent sustaining the city's economic success	
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	
A liveable and low carbon city: a destination of choice to live, visit, work	
A connected city: world class infrastructure and connectivity to drive growth	

Full details are in the body of the report, along with any implications for:

- Equal Opportunities Policy
- Risk Management
- Legal Considerations

Financial Consequences – Revenue

The changes included within this report are officer proposals and, subject to Member comments and consultation, these will be included as part of the 2023/24 budget preparation.

Financial Consequences – Capital

None directly arising from this report.

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

[Revenue Budget Report - Executive Meeting 16 February 2022](#)

[Medium Term Financial Strategy 2022/23 to 2024/25 -Executive Meeting 16 February 2022](#)

[Neighbourhoods Directorate Budget 2022/23 - Executive 16 February 2022](#)

[Resource and Governance Scrutiny – 6 September 2022](#)

[Revenue Monitoring to the end of July 2022 and Budget update 2023/24 to 2025/26 - Executive 14 September 2022](#)

1. Introduction and Purpose

- 1.1. The report is the first in the cycle for the budget programme 2023-26. It sets out an overview of the services within the remit of this scrutiny committee and their key priorities. The budget growth assumptions in the MTFP (Medium Term Financial Plan) are set out. The report provides a draft set of officer proposals for further savings for 2023-26, developed in the context of the financial challenge facing the Council

2. Service overview and priorities

- 2.1. Neighbourhood Service Directorate has a wide range of services and employs over 1,800 staff. The Directorate works to improve the lives of Manchester residents and highlight the city to our millions of visitors every year. Our services work directly with the people of Manchester and together. We want to make Manchester a better place to live, work and play. We have committed, via the Our Manchester Strategy to creating sustainable, safe, resilient, and cohesive neighbourhoods, with more affordable housing, good quality green spaces, and accessible culture and sporting facilities. We will work with colleagues and partners to achieve our zero-carbon ambition by 2038 at the latest, via green growth, low- carbon energy, retrofitting of buildings, green infrastructure, and increasing climate resilience. The services under the remit of Communities and Equalities Scrutiny Committee are as follows: -

Parks and Green Spaces

- 2.2. As part of our vision for Manchester to be in the topflight of world-class cities by 2025, our Parks team ensure that residents and visitors can regularly enjoy relaxation and sports in green, open spaces, parks, and riversides - rich in wildlife. This contributes to helping residents lead healthy, active lifestyles and bringing people together to enjoy their leisure time across the city.

Grounds Maintenance

- 2.3. The service works across the city, tending to parks, roadsides, and green spaces. They work closely with partners to ensure improved standards of cleanliness across the city.

Waste and Street Cleansing

- 2.4. Work very closely with the collections provider to improve street cleansing standards across the city and reduce bin collection issues, work with Neighbourhood Teams, Neighbourhood Compliance Teams, and other services to develop, coordinate, and monitor a range of programmes and activities to encourage residents and businesses to manage their waste legitimately and increase recycling.

Waste Disposal Levy

- 2.5. The monies paid over to Greater Manchester Combined Authority to fund the costs of recycling and waste disposal across GM (Greater Manchester), including the operation of the household waste sites.

Climate Change Action Plan

- 2.6. The Council, in September 2022, approved a refresh of the Manchester Climate Change Action Plan (CCAP), which has a target to reduce the Council's direct CO₂ emissions by 50% over the five-year period of 2020-25. To achieve this, the Council needs to reduce its emissions by 13% every year, for five years. These emissions relate to Council buildings, streetlights, waste collection, operational fleet, and Council business travel. To date, the Council has made good progress working towards its target to reduce its direct CO₂ emissions by 50% by 2025 and since 2020, the Council has exceeded its annual reduction targets, achieving 29.4% reductions so far. The carbon budget for this five-year period of 2020-25 is 126,336 tonnes of CO₂ calculated using science-based targets.
- 2.7. Further details of our work on delivery of the Council's Climate Change Action Plan are provided in **Appendix 5**. This includes a summary of the £227m invested by the Council on climate action since 2019/20 plus details of the additional £0.8m per annum of revenue investment made as part of the 2022/23 budget process. This additional revenue support made in last year's budget adds capacity to MCC's delivery of priority actions on climate change including housing, carbon literacy, staff travel, procurement, and reducing use of Single Use Plastics.

3. Service budget and proposed changes

- 3.1. Whilst the overall Neighbourhood budget is £119m, the services under the remit of this scrutiny have gross budgets of £63.284m and net budgets of £57.830m with 176 FTE.
- 3.2. The remit of this scrutiny committee oversees a gross budget of £63.28m, and a net budget of £57.83m, the breakdown of which is provided in the table below. Much of the budget is spent on the contractual arrangements with Biffa for waste collection, Redgate and the GMCA (Greater Manchester Combined Authority) for Waste Disposal via the waste levy.

Table 2: Base budget 2022/23

Service Area	2022/23 Gross budget £'000	2022 / 23 Net Budget £'000	2022 / 23 Budgeted posts FTE £'000
Parks and Green Spaces	3,629	1,905	62
Grounds Maintenance	4,427	3,898	101
Waste and Street Cleaning	25,272	22,071	13
Waste Disposal Levy	29,956	29,956	0
Total	63,284	57,830	176

- 3.3. Neighbourhood Directorate has been looking to identify savings options of c£10m over the three years, and these are in addition to £200k savings that have already been approved from across the Neighbourhood budgets.
- 3.4. As part of identifying option the initial priority has been to protect service delivery wherever possible but given the scale of the savings requirement there are some savings that can only be delivered by reductions in services.
- 3.5. Wherever possible we have looked to ensure we are maximising external income generation, and this includes both reviewing the existing level of fees and charges and review the volume of activities to ensure income is being maximised.
- 3.6. Review of our existing workforce structures and capacity and recognise the potential savings from changing how we budget for staff cost and make and make an allowance for staff turnover, staff not being at top of grade or not in the pension scheme.
- 3.7. All Heads of Service have been asked to review their own service areas to identify any opportunities for cost reductions or efficiencies through good housekeeping.
- 3.8. The proposed savings from services within the remit of this scrutiny committee are set out in Appendix 1, and further narrative provided in the following paragraphs.

Parks and Green Spaces

- 3.9. Proposal to change the current pay and display arrangements at Heaton Park, this includes extending the hours of operation from 10am – 4pm to 9am - 5pm and changing the parking tariffs this is forecast to realise additional income of c£87k. Implementation will require an update of the Traffic Regulation Orders for the Park and will be subject to public consultation.

- 3.10. Due to Covid the traditional bonfires and fireworks held in the parks have not happened, and this continued in 2022/23 because of the increasing costs. It is proposed to stop holding bonfires and firework displays going forward, although working alongside Neighbourhood teams there would be a programme of Autumn activities available to residents. This will enable savings of c£40k per annum. This aligns with the Council's zero carbon strategy.

Waste and Recycling

- 3.11. In-line with some GM Authorities and Core Cities, it is proposed to introduce a charge to residents for new and replacement recycling bins. The charge would be £20 and be applied to blue, brown, and green recycling bins. The application of a charge will place a value on these receptacles, it will increase bin ownership and reduce contamination of recycling. In terms of supporting zero carbon plans, it will reduce demand for new bin production and the number of transport movements delivering / collecting the current volume of wheeled bins.
- 3.12. In addition, it will reduce the number of abandoned recycling bins on street and improve visual amenity of the street scene. Assumes existing resource in Neighbourhoods Directorate will respond to increase in complaint and potential neighbourhood issues, with some additional support provided in Y1 in the Contact Centre.

Table 3: Summarised Savings

<u>Environmental and Climate Change</u>	<u>Amount of Saving</u>				<u>Indicative FTE Impact</u>
	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>Total</u>	
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	
Parks and Green Spaces	127	0	0	127	0
Waste and Street Cleaning	400	100	0	500	0
Total	527	100	0	627	0

Emerging Pressures and Growth

- 3.13. As part of the budget proposals a £1m investment into waste and street cleaning is proposed, this will support Basic Services and Street Cleaning.
- 3.14. The annual levy costs are driven by forecast tonnages of waste to be disposed of and the costs of disposal. The levy is set by GMCA and based on latest forecasts it is anticipated that this will increase by 6% overall in 2023/24, with the increase to Manchester being c£2.023m. A further increase of £0.959m has been assumed for 24/25. These increases are reflected in the current budget proposals.

- 3.15. The budget position also reflects a one-off return of waste reserves from GMCA of £25m, of which Manchester's share is £4.5m. This has been reflected in the corporate budget to reduce the overall budget gap in 2023/24.
- 3.16. The emerging pressures and growth are detailed in Appendix 2. The indicative three-year budget position is shown in Appendix 3.

4. Workforce

- 4.1. The services under the remit of this scrutiny 176 FTE. There is no projected workforce impact of activity to deliver the savings. Effective and robust workforce planning arrangements are in place to ensure that, as functions and roles change,
- 4.2. The Council's establishment is fully budgeted for at the top of the grade. In reality there are vacancies caused by staff turnover, recruitment difficulties and staff employed throughout the grade scale. In order to avoid budgeting for costs that will not be required and making bigger cuts elsewhere, adjustments are being made to reflect these issues by applying a vacancy factor to recognise that vacancies will always exist. The continued challenges in filling posts also means that the council is working hard on ensuring we are an employer of choice and can attract people and minimise the pressures on our existing workforce.

5. Equality and Anti Poverty Impact

- 5.1. Consideration has been given to how the proposed savings could impact on different protected or disadvantaged groups. Where applicable proposals will be subject to completion of an Equality Impact Assessment (EqIA) and an Anti Poverty Assessment as part of the detailed planning and implementation. At this stage no direct impacts on people and specifically MCC (Manchester City Council) priority protected characteristics have been identified.

6. Future opportunities and Risks

- 6.1. As development continues across the city and this may lead to increased growth pressures for Neighbourhood Services as the number of households grows significantly. The increased demands will include compliance and enforcement, waste collection and disposal and street cleaning.
- 6.2. The Target Operating Model for delivering services on a Neighbourhood footprint is being reviewed along with options for further integration of neighbourhood-based functions across the Council, particularly working with adult services and health. It is anticipated that this will generate savings for others rather than within the Neighbourhoods Directorate and this will be considered as part of future budget rounds.

Appendix 1 - Savings Schedule

Description of Saving	Impact	Type of Saving	Amount of Saving				Indicative FTE Impact
			2023/24	2024/25	2025/26	Total	
			£000	£000	£000	£000	
Parks and Green Spaces							
Heaton Park increased Parking Charges	May reduce visitor numbers that could reduce levels of income proposed and would also impact the current income which underpins the delivery of services and the viability of partner operations which contribute to the overall visitor experience.	Income Generation	60	0	0	60	-
Heaton Park, extend the hours of operation, pay and display	May reduce visitor numbers that could reduce levels of income proposed and would also impact the current income which underpins the delivery of services and the viability of partner operations which contribute to the overall visitor experience.	Income Generation	27	0	0	27	-
Cease bonfire and firework activity and replace with community autumn celebrations	Bonfire and firework options would potentially increase the activity that blue light services and Community Safety / Neighbourhood colleagues would need to respond to.	Service reduction	40			40	-
Waste and Street Cleaning							
Introduce charges for replacement recycling bins	Introduce charging for recycling bins, this will encourage bin ownership and reduce demand for new bin production and transport movements delivering / collecting the current volume of wheeled bins. It will also reduce the no of abandoned recycling bins on street and improve visual amenity of the street scene.	Service reduction	400	100	0	500	-
Total			527	100	0	627	0

Appendix 2 - Pressures / Growth Schedule

Environment and Climate Change	Description of Pressure	Amount of Pressure/Growth			
		2023/24	2024/25	2025/26	Total
		£'000	£'000	£'000	£'000
Waste and Street Cleaning	Investment	1,000	0	0	1,000
Waste Disposal Levy	Levy Adjustment	2,023	959	0	2,982
Total		3,023	959	0	3,982

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Appendix 3: Indicative Medium-term budgets by service

Environment and Climate Change	2022/2023 Budget	2023/2024 Indicative Budget	2024/2025 Indicative Budget	2025/2026 Indicative Budget
	£'000	£'000	£'000	£'000
Parks and Green Spaces	1,905	1,805	1,705	1,705
Grounds Maintenance	3,898	3,898	3,898	3,898
Waste and Street Cleaning	22,071	23,071	23,071	23,071
Waste Disposal Levy	29,956	31,979	32,938	32,938
Total	57,830	60,753	61,612	61,612

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Appendix 4: Indicative Medium term budgets by type of spend / income

Corporate Core	2022/2023 Budget £'000	2023/2024 Indicative Budget £'000	2024/2025 Indicative Budget £'000	2025/2026 Indicative Budget £'000
Expenditure:				
Employees	6,408	6,408	6,408	6,408
Running Expenses	56,145	59,068	59,927	59,927
Capital Financing Costs	520	520	520	520
Contribution to reserves				
Sub Total Subjective Expenditure	63,073	65,996	66,855	66,855
Less:				
Other Internal sales	211	211	211	211
Gross Expenditure	63,284	66,207	67,066	67,066
Income:				
Government Grants				
Contributions from Reserves	(3,500)	(3,500)	(3,500)	(3,500)
Other Grants Reimbursements and Contributions				
Customer and Client Receipts	(1,952)	(1,952)	(1,952)	(1,952)
Other Income	(2)	(2)	(2)	(2)
Gross Income	(5,454)	(5,454)	(5,454)	(5,454)
Total Net Budget	57,830	60,753	61,612	61,612

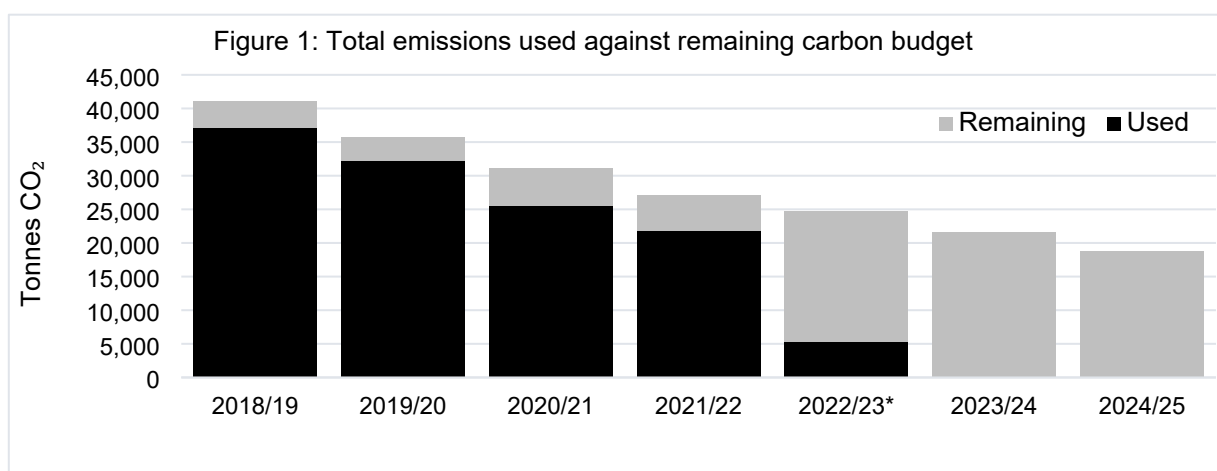
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Appendix 5: Climate Change Priorities

Delivering the Manchester Climate Change Action Plan 2020-25

In September 2022, the City Council's Executive approved a refresh of the [Manchester Climate Change Action Plan](#) (CCAP), which has a target to reduce the Council's direct CO₂ emissions by 50% over the five-year period of 2020-25. To achieve this, the Council needs to reduce its emissions by 13% every year, for five years. These emissions relate to Council buildings, streetlights, waste collection, operational fleet, and Council business travel. The carbon budget for this five-year period of 2020-25 is 126,336 tonnes of CO₂ calculated using science-based targets¹. To date, the Council has made good progress working towards its target to reduce its direct CO₂ emissions by 50% by 2025 and since 2020, the Council has exceeded its annual reduction targets, achieving 29.4% reductions so far.

Figure 1 below shows the CO₂ emissions used each year of the CCAP 2020-25 against the annual emissions budget, commencing from the baseline year, 2018/19 to highlight the year-on-year budget reduction and downward trend.



*Includes emissions up to Q1 April – June 2022

As the Council's refreshed Climate Change Action Plan sets out, as well as continuing to reduce its own direct CO₂ emissions and take action on climate change across all areas of the Council, going forward there will be more emphasis on our city leadership role. Working in partnership and supporting residents and partners across the city to play their full part in reducing the city's carbon emissions to meet the science-based target, including ensuring a just transition for residents.

To enable the delivery of these commitments set out in the Council's CCAP, further revenue and capital investment from multiple funding sources over multiple financial years is critical and a major challenge.

Since 2019/20, the Council has already put in place investment of approximately **£227m** to deliver the 5-year Climate Change Action Plan. The breakdown of this funding by source is as follows:

- **£109.2m** via the Council (including investment in LED streetlighting, Civic Quarter Heat Network, Estates Carbon Reduction, purchase of Electric Refuse Collection Vehicles, Tree Planting, social housing new low carbon homes & retrofit, education setting summit and new climate change posts)

¹ This has slightly increased from the original budget of 119,988 tonnes of CO₂ due to emissions from Northwards Housing being incorporated now it has formally re-joined the Council. This recalculation has been reviewed by the Tyndall Centre for Climate Change Research

- Including additional revenue secured as part of 2022/23 budget setting to provide additional staffing capacity (12 new posts) to support delivery of the CCAP – more details on what these posts are delivering is provided in the table below
- **£70.1m** from UK Government (including funding for Mayfield Park, Urban Tree Challenge Fund, Public Sector Decarbonisation Scheme, Active Travel, Social Housing Development Fund, HNIP grant contribution to Civic Quarter Heat Network)
- **£35.4m** from the GMCA (including Active Travel, GM Mayors Challenge Fund)
- **£4.3m** from the European Union (including ERDF funded Unlocking Clean Energy, Horizon 2020 funding for West Gorton Park, URBACT C-Change and Zero Carbon Cities projects and e-cargo bikes).
- **£4.3m** from partners (including One Manchester contribution to the Social Housing Decarbonisation Fund)
- **£3.6m** from the Manchester Climate Change Agency (including In Our Nature funding from the National Lottery).

The investment outlined above has assisted the Council to make good progress towards achieving its net zero carbon target by helping to reduce its direct emissions and remain within this carbon budget limit. The additional revenue investment secured as part of the 2022/23 budget setting will provide important additional capacity, particularly in delivering the city wide actions, as outlined in the table below.

Focus	Description
Housing Investment & Retrofit	Develop and deliver a housing retrofit plan for the Council's social housing stock. Work with Manchester Housing Providers Partnership and wider partners to deliver an approach to housing retrofit across social and private sectors.
Energy & Infrastructure Support	Review and respond to the recommendations of the Local Area Energy Plan, working with Greater Manchester partners to deliver energy infrastructure. Supporting delivery of Green & Blue Infrastructure.
Procurement	Supporting effective implementation and monitoring of the 10% environmental weighting across our procurement processes.
City Policy Zero Carbon Team	Develop a plan to eradicate avoidable single use plastics across the Council and at events, working towards being single use plastic free by 2024. Added capacity to support the Finance & Investment work programme alongside CCAP programme management work of the Zero Carbon Team.
Sustainable Staff Travel	Implement the new Staff Travel Policy across the Council and support staff to make sustainable travel choices.
Carbon Literacy	Delivering a comprehensive Carbon Literacy programme which secures our target gold standard by 2025, while responding to service needs and establishing a mechanism for evaluation.
CCAP Delivery Support	Allocating small amounts of funding to support the delivery of priorities (e.g., support to schools, work with

	the food sector), which has the potential to enable greater progress.
Total	£800k p.a.

Continuing to operate within the remainder of the carbon budget will be challenging and the Council will need to continue identifying and securing investment to deliver on its commitments.

Outlined below is a summary of the Council's progress to date on delivering the CCAP as well as upcoming priority areas and where the additional capacity will help to drive these actions forward.

Climate Change Action Plan progress and upcoming priorities

Buildings and Energy

Progress to date

- Produced a Buildings and Energy Strategy for MCC Estate
- 18 MCC buildings retrofitted as part of the Estate Decarbonisation programme (Funding: £6.3m MCC and £19.1m Public Sector Decarbonisation Scheme) forecasting a total carbon saving of 3,100 tonnes CO₂ p.a. Funding now secured for 8 additional buildings
- Produced a Manchester Build Standard and now embedding into Council decision making
- Commissioned a feasibility study for large scale renewable energy generation (£35k), recommending taking forward steps for the purchase of a solar farm or Power Purchase Agreement
- Completed the installation of 55,000 LED Street lights (£32.8m), showing 2021-22 emissions being 13,563 tonnes CO₂ (86%) lower than in 2009-10
- Completed Civic Quarter Heat Network infrastructure with 6 buildings now connected (£26m) to save 1,600 tonnes of CO₂ per annum
- Undertaken a stock condition survey of private rented properties across the city
- Manchester City Council now has a Local Area Energy Plan for Manchester, which was developed as part of the Greater Manchester Local Energy Market project
- Supported One Manchester with a Social Housing Decarbonisation Scheme bid to retrofit social housing in Beswick (£7.8m)

2023/24 Priorities

Council actions

- Progress the Large-Scale Renewable Energy Generation project for the development or purchase of a suitable solar farm and / or direct renewable energy Power Purchase Agreement (PPA).
- Continue to deliver the Estates Carbon Reduction Programme using funding secured from MCC's own resources and UK Government (Public Sector Decarbonisation Scheme and Unlocking Clean Energy)

City actions

- Continue to progress the development of the Local Plan
- Deliver an approach to housing retrofit with Manchester Housing Providers Partnership. Develop and deliver a housing retrofit plan for the Council's social housing stock. (Report to E&CC Scrutiny, September 2022)

- 2 new posts created within Strategic Housing - to support the development and delivery of the housing retrofit plan and explore funding opportunities to support this work
- Review and respond to the recommendations in the Local Area Energy Plan (LAEP) and coordinate LAEP work with wider Greater Manchester authorities and partners (Report to E&CC Scrutiny, December 2022)
 - 2 new posts created within Growth & Development - to provide additional resource to focus on this priority area, linking with wider infrastructure work

Transport and Travel

Progress to date

- 50% of waste collection fleet (27 vehicles) have now been replaced with electric vehicles forecasting an annual carbon saving of 900 tonnes CO₂ (£9.8m)
- 37 fully electric and 2 hybrid vehicles leased as part of the MCC fleet
- 26 electric cargo bikes and six electric cargo trailers purchased by MCC (£174k Energy Savings Trust grant, £106k MCC, £19k partner investment)
- 166 cycle to work scheme applications by MCC staff submitted during 20/21
- Publication of a new MCC Staff Travel Policy
- Manchester Airport Group joined the Manchester Climate Change Partnership and founder member of UK Jet Zero Council

2023/24 Priorities

Council actions

- Continue to decarbonise the Council's fleet, including the development of a business case for the remaining 50% of the refuse collection vehicles.
- Identify and implement sustainable actions across Highways focusing on the use of resilient and sustainable materials.
- Implement the Staff Travel Policy across the Council and monitor progress (Report to E&CC Scrutiny, January 2023)
 - 2 new posts created in Human Resources and Organisational Development (HROD) - to embed the new Staff Sustainable Travel Policy across the Council, develop and implement incentives and support to encourage staff to sustainably commute.

City actions

- Continue delivery of the Transport Strategies across Greater Manchester and the City Centre, working with GMCA, TfGM (Transport for Greater Manchester), other Local Authorities and Government on projects (including preparations for High Speed 2 and Northern Powerhouse Rail, Metrolink expansion and tram-train options, bus reform, the Clean Air Zone, and Active Travel).
- Develop and deliver the Electric Vehicle Charging Infrastructure Strategy and assess investment requirements, link with the Local Area Energy Plan and Local Plan (Report to E&CC Scrutiny, January 2023)

Consumption based emissions and suppliers

Progress to date

- Acted on the findings of the Tyndall Centre for Climate Change research into the City's consumption emissions, strengthening the environmental weighting for tenders of goods and services
- Introduced a 10% social value weighting for the environment to increase the total social value weighting to 30%
- Updated the Council's supplier and commissioner toolkit to support existing and prospective suppliers to reduce their CO₂ emissions and respond to the social value environmental weighting
- Created and appointed a member of staff to lead on MCC's commitment to reduce the use of avoidable single use plastics and deliver sustainable events

2023/24 Priorities

Council actions

- Continue to implement the 10% environmental weighting within the social value element of the tendering process to influence suppliers
 - 2 new posts created with Integrated Commissioning & Procurement to support with monitoring of CO₂ emissions in contracts and to challenge specifications to ensure that low carbon options are fully considered.
- Implement the plan to eradicate avoidable single use plastics across the Council and at events, working towards being single use plastic free by 2024 and support delivery of sustainable events (Report to E&CC Scrutiny, December 2022)
 - 1 new post created within City Policy to develop and deliver a plan getting us to Single Use Plastic Free and exploring opportunities for sustainable events

City actions

- Develop and implement the plan for sustainable events (including a reduction in SUPs) across the City, through the use of the Sustainable Events Guides
 - Supported by the post created in City Policy
- Work with the Secretariat of the Manchester Food Board to deliver the climate change priorities of the Manchester Food Board, including producing and implementing a Sustainable Food Policy

Climate Adaptation and Sequestration

Progress to date

- Built a 'sponge' park in West Gorton as part of the Horizon 2020 Grow Green Project (opened June 2020) (£1.6m Horizon 2020)
- MCC commissioned a River Valley Strategy 'Our Rivers Our City' (completed)
- Completion of the GMCA-led IGNITION project (£58k)
- MCC appointed a fixed-term Tree Officer post to implement the Tree Action Plan (time limited post) alongside a £1m MCC tree planting budget
- Planted 7,021 trees (4,401 trees, 2,620 hedge trees) and 5 community orchards across the city (£148k DEFRA (Department for Environment, Food & Rural Affairs))
- MCC commissioned Tree Opportunity Map for Manchester (£50k)

2023/24 Priorities

Council actions

- Continue delivery of the Tree Action Plan and identify funding opportunities

- Produce and deliver a Parks specific Climate Change Action Plan
- Explore increasing nature based solutions (NBS) across the city by using learnings from NBS projects
- Delivery of the Green & Blue Infrastructure Strategy and revised Implementation Plan and the Biodiversity Strategy (Reports to E&CC Scrutiny, March 2023)

City actions

- Increase quantity of trees and hedgerows by using the Tree Opportunity Mapping assessment

Influencing behaviour and being a catalyst for change

Progress to date

- Silver Carbon Literate Accreditation (15% of workforce – 1050 members of staff) - March 2021 (£86k MCC revenue 20-22)
- Embedded zero carbon as a priority into Council Service Plans
- Three Neighbourhood Climate Change Officer appointed (£130k)
- Climate Change Action Plans developed across all 32 Wards
- 49 neighbourhood climate action projects delivered during 20-21, utilising £91.2k of Neighbourhood Investment Funds
- First city climate change communications campaign delivered during summer 2020 (£32k), behaviour change communications campaign delivered during summer 2022 (£50k)
- Delivered presentation to the Oxford Road Corridor Partnership in January 2020 sharing the learnings from Triangulum project
- Public and private lobbying of the GM Pension Fund to divest from investment in fossil fuels
- Schools Bee Green Conference held at Connell Co-op College on 30 June 2022 (£13.7k MCC revenue 22/23)
- Developed a proposition to UK Government in relation to COP26 being held in Glasgow, leading to engagement in UK Cities Climate Investment Commission (UK3CI) and developing a pipeline of investible projects
- Manchester Work & Skills Strategy 2022-27 featuring Green Skills, adopted by Executive Committee on the 29 June 2022

2023/24 Priorities

Council actions

- Develop and deliver a programme of work to achieve Gold Carbon Literacy Accreditation by March 2025 and develop a wider training programme to fully embed the Council's Zero Carbon ambition across services. (Report to E&CC Scrutiny, November 2022)
 - 1 post created and 1 post extended within HROD to continue to rollout the training programme across the Council, respond to service needs and establish a mechanism for evaluation
- Continue to embed zero carbon ambitions into Council decision-making
- Continue delivery of the Finance and Investment work programme, to identify financial models for investing in decarbonisation projects across the city
 - 1 new post created within City Policy to support this priority, along with the programme management work of the Zero Carbon team

City actions

- MCC to continue to lead by example in its commitment to taking action on climate change across all areas of the Council and showing leadership across the city with residents and external partners.
- Continue to actively engage residents and communities to tackle climate change, including implementing ward action plans (report to E&CC Scrutiny, November 2022) and continuing to work with Manchester Climate Change Agency and other partners to deliver the 'In Our Nature' programme
- Tell the Council's story of positive climate action through website content, social media, and the press, and align the Zero Carbon Communications work with wider communications across the council e.g., Waste and Recycling, green and blue infrastructure, active travel, and neighbourhoods
- Work with Manchester Climate Change Partnership and Agency to deliver the revised Manchester Climate Change Framework and what levers the Council can use to support this and accelerate decarbonisation across the city – support this with a city wide communications campaign focusing on the refreshed Manchester Climate Change Strategy
- Deliver Education Services Climate Change Strategic Action Plan 2022-2024, to support and engage education providers to embed climate change into their operations and education settings (Report to Children & Young People's Scrutiny, October 2022)
- Implement the Green Skills Action Plan developed from the refreshed Work & Skills Strategy

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**Manchester City Council
Report for Information**

Report to: Environment and Climate Change Scrutiny Committee – 10 November 2022

Subject: Embedding a Zero-Carbon Workforce Culture

Report of: Human Resources, Organisational Development and Transformation

Summary

This report provides information on the progress being made towards embedding a zero-carbon culture within the Council (as part of the Carbon Literacy journey).

Recommendations

To consider and comment on the information in the report and endorse the actions being taken.

Wards Affected: All

Manchester Strategy outcomes	Summary of how this report aligns to the OMS
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	This report is activity directly related to the successful delivery of a liveable and low carbon city through ensuring the City Council workforce and elected members are Carbon Literate and are able to create positive action in support of the Zero-carbon ambition.
A highly skilled city: world class and home-grown talent sustaining the city’s economic success	
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	
A liveable and low carbon city: a destination of choice to live, visit, work	
A connected city: world class infrastructure and connectivity to drive growth	

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

Our Manchester Strategy – Forward to 2025

Manchester City Council Climate Change Action Plan 2020-2025

Manchester City Council - Climate Change Action Plan - Work Plan 2022-23

1.0 Background

- 1.1 In 2020 the City Council committed to ensuring that its workforce would be equipped with the skills and knowledge required to support the city's ambition 'to be zero-carbon by 2038'.
- 1.2 In February 2022, the City Council was the first local authority to achieve silver accreditation from the Carbon Literacy Project in recognition that 15% of the current workforce is Carbon Literate. As of the date of this report the City Council is still only one of three Local Authorities to be Silver Accredited alongside Dacorum Borough Council and North Somerset Council.
- 1.3 The following report set out progress that has been made in embedding zero-carbon into the workforce, with a focus on the Carbon Literacy training and recent activity to upscale the training into service delivery.

2.0 Introduction

- 2.1 The '*Manchester City Council - Climate Change Action Plan - Work Plan 2022-23*' sets out activity to be progressed to support the delivery of the '*Climate Change Action Plan (CCAP) 2020-25*'.
- 2.2 Embedding zero-carbon in the workforce forms part of **Workstream 5: Catalysing Change and Behaviour Change** of which the following activity relates directly to the purpose of this report.
 - Deliver Carbon Literacy training to 35% of staff and all members, to work towards achieving Gold Carbon Literacy Accreditation by March 2025 (which is 50% of the workforce, circa 3,500 staff)
 - Explore service requirements across the Council, to develop and deliver a work programme of advanced bespoke Carbon Literacy training to further embed carbon literacy into business-as-usual ways of working
 - Develop and implement a monitoring and evaluation framework for the Carbon Literacy training
 - Embed zero-carbon as a Council priority within new and updated policies and strategies
 - Tell the Council's story of positive climate action through website content, social media and the press /align the zero-carbon Communications Strategy with wider communications across the council
 - Work with schools and education settings across the city to support them to develop and deliver actions to reduce their carbon emissions e.g., the Bee Green Conference

3.0 Our Manchester, Our Corporate Plan and Service Plans – the way we do things, not a thing that we do

- 3.1 In 2020 the Our Manchester Strategy was reset, placing a more explicit focus on zero-carbon at the heart of the strategy which subsequently became a priority within the City Council's Corporate Plan.
- 3.2 As a direct result of this, every year services within the Council set out how they will embed zero-carbon into service delivery as part of their Service Plans.
- 3.3 This approach provides a thread from the strategy so each member of the workforce can see how they and their team will contribute to the Council's zero-carbon action plan.
- 3.4 Carbon Literacy training is provided as the foundation offer for all staff, ensuring they understand the key concepts and can determine how they can take positive action. According to the Carbon Literacy Project, it is estimated that attendees on average will reduce their carbon footprint by 5-15%. This sits alongside broader engagement activity throughout the employee journey from hire-to-retire, that is helping to build a zero-carbon culture.

4.0 Progress Update - An update on key progress is aligned to the actions set out in point 2.2 above.

- 4.1 **ACTION:** Deliver Carbon Literacy training to 35% of staff and all members, to work towards achieving Gold Carbon Literacy Accreditation by March 2025 (which is 50% of the workforce, circa 3,500 staff)
 - 4.1.1 Ensuring that staff have the skills and knowledge to understand Zero-carbon, the implications of climate change and the need to reduce our carbon output is the foundation of embedding zero-carbon. For Manchester City Council staff and Elected Members this is delivered through a programme of Carbon Literacy Training.
 - 4.1.2 Carbon Literacy training was developed with The Carbon Literacy Project and was launched in 2019. As of January 2022, the Carbon Literacy Training is a mandatory training course for all Council employees.
 - 4.1.3 Having achieved Silver Accredited status earlier this year, the next target is to achieve Gold Accredited status by 2025 whereby 50% of our employees will be accredited as Carbon Literate.
 - 4.1.4 In order to complete the training, participants must complete one daysworth of accredited learning which is provided by one of our trainers. Following this, a training evidence and feedback worksheet is to be completed and sent to the Carbon Literacy Programme to complete the necessary checks and provide certification if the evidence is sufficient. The turn-around for the accreditation is approximately three weeks.

- 4.1.5 As of the time of this report 1,619 members of staff are certified as Carbon Literate with a further 70 awaiting certification from The Carbon Literacy Project. Workforce planning assumptions are that the Council will achieve Gold accreditation by 2025.
- 4.1.6 A targeted training approach has been implemented to ensure that the Senior Leadership Group of the 137 most senior officers within the council are certified as Carbon Literate. It is crucial that a top-down approach is embedded to ensure that Senior Leaders lead, endorse and support the de-carbonisation of our ways of working and service delivery.
- 4.1.7 At the time of this report, 86 members of SLG have completed the training, and the remaining 51 are in the process of completing the training. The planning assumption is that all 137 members of SLG will be certified as carbon literate by the end of December 2022.
- 4.1.8 Elected Members are encouraged to complete the training and at the time of writing, 53 of 96 members have been certified as carbon literate.
- 4.1.9 It should be noted that the criteria for accreditation is based on current workforce numbers and therefore any turnover will have an impact on the overall completion rates. This has been accounted for in forecasting of completion targets.
- 4.1.10 There are a number of changes that have been made recently to improve administration and maximise time for training. These include
- Development of a booking application (app) to allow staff to manage their own course bookings (managers can also book on behalf of staff)
 - Build in Carbon Literacy training to onboarding whereby all new starters and movers (if not already certified) will automatically be booked on to complete training within their first 12 weeks.
 - Build in Carbon Literacy training as part of the new member induction
 - Flexibility in training delivery, e.g., one full day, two half days, virtual and face-to-face.
 - Targeted engagement – working with services who require additional flexibility to complete training, e.g., training outside of normal working hours.
 - Improve the current Train the Trainer model by enhancing the support package for staff volunteer trainers and offering this as a formal development opportunity with Train the Trainer accreditation certificates from The Carbon Literacy Project
- 4.1.11 There is appetite for the Carbon Literacy training to be upscaled beyond the City Council directly employed workforce as part of the next phase of the training. A Carbon Literate Community training approach would include tailor-

made community content contextualised for Manchester's residents and partner organisations to understand the individuals' impact on Climate Change. This would include tangible actions, with advice and support to reduce their carbon footprint.

- 4.2 **ACTION:** Explore service requirements across the Council, to develop and deliver a work programme of advanced bespoke Carbon Literacy training to further embed carbon literacy into business-as-usual ways of working.
- 4.2.1 A new Zero-carbon Workforce Development manager was recruited in August and has the specific remit of supporting services to turn learning from the Carbon Literacy training into specific actions that will have a positive impact on the Council's zero-carbon targets.
- 4.2.2 Progress so far has been to identify activity already underway and ideas that need progressing in the first phase. This is being developed into a prioritised programme over the next two years.
- 4.2.3 An initial part of the work was to review the Service Plans developed and described in 3.2, and these have provided insight as to the extent to which services are ready and able to take action. Each service plan has been reviewed and zero-carbon commitments identified. An action plan for each service will be drawn up with services which will include any relevant key performance indicators and specialist training requirements identified. This action plan includes Carbon Literacy training completion rates to ensure that services are prioritising this training as a first step.
- 4.2.4 The first pilot project for procuring specialist training resources will be with the Commissioning team – this specialist training will upskill our commissioners to ensure our contracts are zero-carbon focused and are helping contribute the Council's action plan and city-wide Climate Change Framework.
- 4.2.5 The Zero-carbon Workforce development manager and the Zero-carbon policy team are planning to deliver roadshows and engagement workshops throughout 2023 across the organisation to work through decarbonisation ideas that will feed into policy, behaviours and organisational culture.
- 4.3 **ACTION:** Develop and implement a monitoring and evaluation framework for the Carbon Literacy training
- 4.3.1 Monitoring and reporting has been improved to make best use of the data available to track completion of training.
- 4.3.2 The Carbon Literacy Booking App has a dashboard which tracks who has booked on to a course, course capacity/availability, popularity of dates and times, and this is in real-time. Staff are now able to change the date of their training themselves.
- 4.3.3 The Carbon Literacy training tracker provides details of the stage of each participant who has started their Carbon Literacy Journey. Once certification is

awarded from the Carbon Literacy Project, this information is uploaded to the individuals training record.

- 4.3.4 In line with our commitment to ensuring that training is accessible, and representative across all staff groups, a quarterly dashboard has been developed. This is anonymised and is fundamental in helping to understand the demographics of Carbon Literacy participants using equality monitoring information. The tracker currently provides a percentage of accredited staff who are Black, Asian and Minority Ethnic, have identified as having a disability, or a long-term condition or identify as LGBT+. The age and gender of participants is also provided as part of this tracker.
- 4.3.5 This forms part of a broader piece of work to ensure that barriers to engagement in corporate initiatives are identified and addressed with targeted action where needed.
- 4.3.6 Evaluation of the participants knowledge and understanding is captured through an evidence form which is assessed by the Carbon Literacy Project. Forms that do not meet the required standard are returned to be recompleted before being returned for re-assessment.
- 4.3.7 Further to this, an evaluation framework is being developed to understand the impact of the training. Consideration is being given to how carbon reduction actions taken by the workforce is measured as a result of the training.
- 4.3.8 Some examples of how staff are applying their carbon literacy have been compiled and are appended to this report (Appendix 1 – Carbon Literacy Case Studies – November 2022)
- 4.4 **ACTION:** Embed zero-carbon as a Council priority within new and updated policies and strategies. Some examples include
 - 4.4.1 Sustainable Travel Policy: A new Staff Travel Policy prioritises sustainability and reducing emissions. In September 2022, a new Project Officer started in post who will be driving forward this policy with services across the Council to ensure that staff are aware of the Council's commitments to reduce emissions from Staff travel and collaborate on finding solutions to some of the Council's travel needs. A report on this programme of work is due to a future committee.
 - 4.4.2 Human Resources, Organisation Development and Transformation: The zero-carbon agenda is being considered as part of the Councils approach to Ways of Working and the Health and Wellbeing Strategy which is currently being revised.
 - 4.4.3 Procurement: Social Value Policy has been updated to include the new 10% environmental weighting increasing the total social value weighting to 30%.
 - 4.4.4 Work & Skills: Work & Skills Strategy has been updated and includes Green Skills; a new Green Skills Action Plan is being developed to support the strategy

- 4.4.5 Future strategies or policies that will be beneficial to the workforce embedding zero-carbon include the development of the next Poverty Strategy and Sustainable Food Policy.
- 4.5 **ACTION:** Tell the Council's story of positive climate action through website content, social media and the press / Align the Zero-carbon Communications Strategy with wider communications across the council.
- 4.5.1 There is an internal communications plan for zero-carbon in development. The plan is designed to incorporate a variety of key messages throughout the employee journey.
- 4.5.2 For example – applicants wanting to apply for roles at Manchester City Council are now provided with information about zero-carbon through the Our Manchester Strategy which is directly linked on the job advert. There is an ongoing programme of work to improve our recruitment system and processes, and this will include more explicit messaging about the type of organisation that the council is, our ambitions and key priorities. Our zero-carbon ambition will be a part of the offer.
- 4.5.3 There is now a stronger focus on zero-carbon in our onboarding offer where new starters will learn about what we're trying to achieve and attend training within 12 weeks of starting a new role.
- 4.5.4 The resource hub on the intranet will be redesigned so that it becomes more than just an information hub. The new page will have access to resources, toolkits and create opportunities for staff to share ideas, with tips, hints, carbon calculators, and ways to save carbon and money too.
- 4.5.5 Tracking communications and logging good news stories on the dedicated Zero-carbon Communications Highlight Report. The Councils Corporate Internal Communications team will then support in how case studies and examples of best practise are shared through broadcasts, and through connections with directorate-based communications. This will be alongside a programme of activity that helps connect de-carbonisation across the city and externally facing campaigns, to the workforce.
- 4.5.6 There will be a focus on ensuring that the language is understandable and relatable, particularly technical and complex terminology. All staff, whether they are Manchester residents or not, are able to access the Manchester.gov.uk website. Internal messaging is being aligned to external campaigns to create a level of consistency given that c.45% of the workforce are Manchester residents, and approximately half of the workforce are interacting with residents and communities on a regular basis.
- 4.5.7 This will extend to other current priorities such as the cost-of-living crisis, and the low-carbon choices that can support individuals and families to save money. These priorities are supported in the City Council's Health and Wellbeing strategy.

- 4.6 **ACTION:** Work with schools and education settings across the city to support them to develop and deliver actions to reduce their carbon emissions.
- 4.6.1 The BEE Green Education Summit 2022 took place earlier this year. 150 school staff and governors, along with Council officers and Elected Members were invited to talk about climate action, low carbon travel, sustainable food choices and waste reduction. The event demonstrated how to plan and deliver a sustainable event.
- 4.6.2 There is interest in upscaling the Carbon Literacy Training to schools and education settings. With a proposed offer of introducing and supporting the roll out of a condensed two-hour Carbon Literacy module created by GMCA which would be much more accessible for teachers and help them in their general learning and understanding of the climate agenda.

5.0 Summary

- 5.1 The delivery of Carbon Literacy training continues to make progress and is planned to reach Gold Accreditation Status.
- 5.2 Senior Leaders in the Council will continue to be a priority group, with steps to ensure that new senior starters (alongside all new starters) complete the training within 12 weeks of their start/move date.
- 5.3 A programme of activity to embed a zero-carbon culture that compliments the Carbon Literacy training has started. This includes:
- Embedding carbon literacy messages throughout the employee journey
 - Aligning zero-carbon with current priorities such as cost-of-living and supporting staff to be able to make sustainable choices that can also save money.
 - Ensuring that staff know what they need to do, how to apply the knowledge to affect positive change in their personal life choices and can access the support to make changes in the workplace and/or the services they deliver.
 - Ensuring that policies being refreshed or new in development are in support of achieving zero-carbon, and in doing so are making it easier for staff to be able to play their part.
 - Providing specialist and technical training to support significant change in service delivery.

6.0 Recommendations

- 6.1 Members are asked to consider and comment on this report and endorse the actions being taken.

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Appendix 1. Carbon Literacy Case Studies - November 2022



Carbon Literacy Training: Workplace Case studies:

Below are examples of Carbon Literacy Trainees who have made direct changes following the training to decarbonize the way they work:

Alix Joddrell-Banks Head of Service Coroners & Registration Service

Within my Service I am just finalising talks with the sustainable travel project officer – Luke Pinder to get two team travel passes. This will help vastly reduce need for taxis and travel between wedding venues which is moving to be more in line with MCC's sustainable travel policy and will help reduce the teams carbon footprint.

I am also embarking on a large project to digitise all the birth, death and marriage certificates. This is going to greatly reduce our office carbon footprint by not needing to use large photocopiers and multiple computers, vastly reduce our paper usage whilst massively increasing our efficiency. We will be preserving the history of the historic registers through making the process more sustainable.

Violaine Reinbold, Neighbourhood Delivery Assistant Libraries

Following the completion of the course, Danilo and I have suggested the creation of a climate change staff group for the library service, and across all branches. We had our first meeting online during which it has been decided to recommend the service to sign up to the CILIP green manifesto and support libraries as warm banks/spaces by making accessible to all (through prior collation of sourced info passed to staff) information about energy savings, financial support available to insulate, switch to green energies etc.

Carbon Literacy Training: Workplace Case Studies

Below are examples of Carbon Literacy Trainees who have made direct changes following the training to decarbonize the way they work:

Graham Harding Senior Cost Manager

I have not driven into Manchester for either work or pleasure since my Carbon Literacy training, I have instead caught the tram.

I have also walked to the tram stop rather than driving there from home which is a journey of approx. 1 mile away.

I have also started using my local vegetable shop rather than a supermarket to buy my fruit and vegetables, they don't have anything in plastic.

Will White, Home to School Transport Officer – Children & Families

In a professional capacity will has reported that: He has procured a new piece of software for fleet vehicles with an ambition to improving routes and understand/reduce emissions. This software can also be used to calculate emissions per vehicle.

Matthew Field, Northwards Housing

After attending the Carbon Literacy Training, Northwards Manager Matthew Field acknowledged that there were no recycling facilities in the Northwards office. Matthew acted with the support of Debra Conroy the Carbon Literacy trainer and installed recycling bins in the kitchen areas. Months later, so far 36 bags of recyclable materials have been collected and disposed of appropriately.

Carbon Literacy Training: Workplace Case studies Impact

Below is an example of a workplace carbon neutral aspiration within the school's services:

John C Burke - Energy Manager (BEMS)

Listed below are the bullet points of measures which can be programmed, within the connected schools BMS devices to help reduce energy, if schools wish to participate.

Energy Management's BMS Bureau

- Reduce all heating circuits room temperature control set points to 19c, apart from schools with special needs, children. Currently the average set points for room temperature control. 21/22c on radiator and underfloor heating circuits.
- Please note school's control their own budgets and often ask for higher Set Points for more comfortable operating temperatures.
- Operational Heating circuits, reduce occupancy times (where possible) by adjusting the start-up and finish times by minus 30 minutes
- Programme Holiday Shutdowns/Reduce hours during Bank Holidays/School holidays, which is currently undertaken on Heating/Hot Water and Ventilation Units on our BMS Bureau.
- Encourage greater take up of our BMS Service Level Agreement (SLA) to Remotely Access via our Bureau, school's BMS systems to help with Energy/Carbon reduction and money saving, to all MCC schools and Academies".

Carbon Literacy Training: Personal Case Studies

Below are examples of Carbon Literacy Trainees who have made direct changes following the training to decarbonize the way they live:

David Harrison, Data Support Officer – ICT

In a personal capacity David pledged to: Attempt to repair items rather than buying new. For example, after the training I decided to fix my printer rather than buying a new one. I could have bought a new one, but instead read advice online and managed to fix it myself – a cost saving of £33 and a reduction in my waste consumption.

Emily Kennett - Senior Legal (Disclosure) Officer

Since the training I have had solar panels installed on my house to help with energy bills and have returned my car, so that we now have one for the household instead of two.

Ruth Ashworth - Policy Officer

I have cut out red meat, bought less clothes (looking at sustainable ratings of retailers) and have been sharing the carbon footprint calculator with friends and family

Rebecca Beech - Northwards Housing

I have bought a Ninja Air Fryer to reduce the amount of gas I am using during cooking.

I have planted a wild meadow at the front of my house to encourage wildlife.

I have increased my recycling.

I am sending all my coloured food bags to my friend who turns them into sustainable art.

I am using my car more economically and trying to do all my errands in one journey rather than a number of times a day.

Carbon Literacy Training: Personal Case Studies

Below are examples of Carbon Literacy Trainees who have made direct changes following the training to decarbonize the way they live:

Diane Jackson Recovery Team Manager North

I've made less use of my car...walking to the post office rather than drive.

Using the bus and met for journeys rather than drive.

Have cut out all red meat and gone veggie, using plant-based products and English produce where I can, only shopping once a fortnight...and saving money...! I have stopped buying newspaper and magazines and now read google news.....

Workwise I don't panic to print unnecessary reports and have created an electronic filing system....easier to access. At home I have changed all light bulbs to low energy, less hours on the heating and boiler settings and after 9pm at night use candlelight (very soothing). Not only has this been good for the mind but also the pocket.... thank you for making me more aware of carbon literacy, am going to carry on making those important changes.

Alan Grant - Resources & Programmes Officer

I have reduced my meat consumption to almost nil. Considerably reduced my smoking of my vape, reducing the need to charge vape. Reduced my online activity, again reducing the need to charge up my laptop regularly.

Tracy Corry - Principal Business Delivery Planner

I have tried to reduce my heating by 1 degree this last couple of weeks and I will continue to do this through winter, I have bought myself an Oodie (Oversized comfort hoodie), I have also washed my clothes on a cooler washes. Small steps

Carbon Literacy Training: Personal Case Studies

Below are examples of Carbon Literacy Trainees who have made direct changes following the training to decarbonize the way they live:

Sharon McBride- Senior Money Adviser

- I have started to use my electric bike more and going to work on this instead of my car.
- I joined a local gym and mostly use their on/off showers there rather than my electric shower.
- Not just for carbon footprint but also to save on my bills, I have bought warm house clothing, used the quilt from the spare room to put extra on my bed and use a blanket downstairs and hot water bottle instead of heating the whole house.
- I turn off appliances at the mains and only have the light on in the room I am in.
- I have halved my water bill. I was paying £35 per month now it's £18. I've done this by cutting back on my usage. In many innovative ways.
- Time permitting, I walk to many places or only use my car for part of the journey, e.g. if I have to go into Manchester I may park at Manchester Fort (Free) and walk into town 15/20 minutes' walk.

Sarah Elderkin - Policy & Programmes Manager Culture

I've kept to my commitments to install a washing line and use my dryer sparingly. And have walked more and cycled for shorter journeys, reducing car use.

Alix Joddrell-Banks - Head of Service Coroners & Registration Service

We are really focused on our energy usage. We only wash on reduced temperatures outside of peak usage times - it's become a personal challenge to keep our smart energy meter in the 'green'!!

Workforce Development Case Study – Bee Green Summit:

BEE Green Education Summit 2022 focused on low carbon travel and food along with waste reduction with 150 school staff and governors, along with Council officers and Councillors were invited to talk about climate action. The council employees who organised the event showed leadership in sustainable event planning and delivery. This case study demonstrates clear evidence of conscientious workforce efforts to be sustainable.

Examples of key considerations made are below:

The venue – Connell Co-op College in East Manchester was specially selected for its green credentials

The venue uses 100% renewable energy (including solar panels)

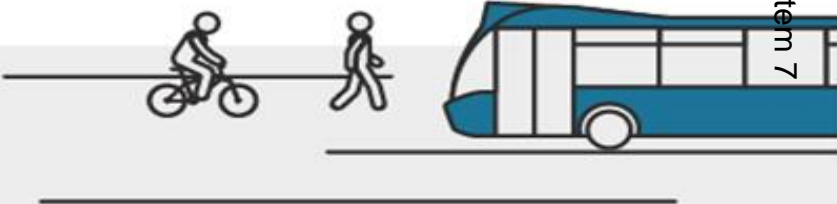
The venue uses a carbon neutral waste contractor who have specialist composting facilities

The venue had very good links to public transport (including a train station, tram stop and bus links)

In-house caterers were happy to provide low carbon impact food and reduce single use plastics

Multiple taps / refill points were available for attendees to use

For a full overview of how the Bee Green summit was a sustainable event please [click here](#)



**Manchester City Council
Report for Information**

Report to: Environment and Climate Change Scrutiny Committee - 10 November 2022

Subject: Update on the Role of Neighbourhood Teams in developing local climate change activity and partnership working

Report of: Strategic Director (Neighbourhoods)

Summary

The report provides updated information on how the Neighbourhood Teams and Climate Change Neighbourhood Officers are supporting local communities to engage in local climate change activity and reduce their carbon footprint. This report includes an update on ward level Climate Change Action Plans and an update on the In Our Nature programme pilot schemes and future delivery of the programme.

Recommendations

It is recommended that the Environment and Climate Change Committee note and comment on the report.

Wards Affected: All

Environmental Impact Assessment - the impact of the issues addressed in this report on achieving the zero-carbon target for the city
The Council's Climate Change Action Plan 2020-25 sets out the actions that will be delivered to ensure that the Council plays its full part in delivering the city's Climate Change Framework 2020-25 which aims to half the city's CO2 emissions over the next 5 years.

Manchester Strategy outcomes	Summary of how this report aligns to the OMS
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	The transition to a zero-carbon city will help the city's economy become more sustainable and will generate jobs within the low carbon energy and goods sector. This will support the implementation of the Our Manchester Industrial Strategy and Manchester Economic Recovery and Investment Plan.
A highly skilled city: world class and home-grown talent sustaining the city's economic success	Manchester is one of a number of UK cities that have agreed a science-based target and is leading the way in transitioning to a zero-carbon city. It is envisaged that this may give the city opportunities in the green technology and services sector.

A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	Transitioning to a zero-carbon city can help to tackle fuel poverty by reducing energy bills. Health outcomes will also be improved through the promotion of more sustainable modes of transport and improved air quality.
A liveable and low carbon city: a destination of choice to live, visit, work	Becoming a zero-carbon city can help to make the city a more attractive place for people to live, work, visit and study.
A connected city: world class infrastructure and connectivity to drive growth	A zero-carbon transport system would create a world class business environment to drive sustainable economic growth.

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Background documents (available for public inspection):

The following documents disclose key facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

Report to Environment and Climate Change Scrutiny Committee 11 November 2021
 – Neighbourhood Teams in Developing Local Climate Change Activity

1.0 Introduction

- 1.1 The Report provides updated information on how the Neighbourhood Teams have supported communities to implement local climate action at ward and neighbourhood level in the last 12 months. This includes the development of Ward Climate Change Action Plans and examples of developing best practice to support local communities to deliver activities that contribute to the city's ambition of becoming a net zero carbon city by 2038.

2.0 Background

- 2.1 Manchester has a target of becoming a zero-carbon city by 2038. Achieving this will require everyone in the city to play their part. The Council's Climate Change Action Plan 2020-25 was updated in 2022 to include SMART objectives and milestones. Workstream 5 of the Action Plan is a cross cutting theme concerned with influencing behaviour as a catalyst for change. A key component of the plan and this workstream is working at the neighbourhood level to enable and support community groups and residents to engage in the climate change agenda through the Ward Climate Change Action Plans and build capacity to take positive local action communities on reducing their carbon impact.
- 2.2 The three Climate Change Neighbourhood Officers are an integral and now permanent part of the Neighbourhood Teams in North, Central and South Manchester. They provide expertise, advice and co-ordinate engagement activity and partnership work with local communities, partner organisations and businesses on climate change in the neighbourhood, supporting the wider Neighbourhood Team officers with information and best practice approaches. This has significantly improved the capacity and knowledge in Neighbourhood Teams to fulfil their role in facilitating discussion and engaging people at the local level in the climate change agenda and the City's carbon reduction targets.
- 2.3 All Neighbourhood team staff play a role in meeting the service plan priority to deliver a strong place focus on Climate Change to reduce carbon emissions and work towards cleaner air in the city. They guide and support members of the community to consider deliverable actions and steps that can be taken that are appropriate for them. The work complements the wider activity in the city to direct future investment, action and infrastructure to achieve Manchester's carbon reduction targets.
- 2.4 The local approach recognises that climate change raises different issues for different neighbourhoods and communities in the city. By approaching the subject at the local level, the issue becomes tangible, relevant and less overwhelming. It encourages residents, businesses, and organisations to participate, consider how climate change impacts on their own lives and encourages people to act. By thinking locally and sharing good practice a toolkit of local actions is developing and these changes together will create notable change. To ensure that carbon reduction is relevant to all communities the Neighbourhood Teams aim to address barriers to engagement and ensure

that the issues and related messages are communicated so that they are relevant and inclusive for all communities.

- 2.5 Neighbourhood Teams are well placed to co-ordinate local climate change activity as they facilitate collaboration and partnership at the neighbourhood level. They continually develop their understanding of communities and can identify where further knowledge needs to be developed. Neighbourhood priorities and activities are established based on the needs of the neighbourhoods, using local strengths, assets and energy of local communities and networks. Neighbourhood Managers chair both ward co-ordination meetings and the Team Around the Neighbourhood (TANs) which bring together key partners on a neighbourhood footprint including registered housing providers, the Local Care Organisation's neighbourhood teams and Greater Manchester Police to identify and deliver on local priorities. TANs have included addressing climate change in their priorities and partners are engaging in the production and implementation of ward climate change action plans.
- 2.6 The report outlines the work of the Neighbourhood Teams and partners to facilitate and support local climate change activity based on the six key themes detailed in Ward Climate Change Action Plans:
- a. Community Engagement/ Awareness Raising
 - b. Children and Young People (Our Year 2022)
 - c. Reduce, Reuse, Recycle
 - d. Active Travel, Clean Air, Transport
 - e. Nature Based Solutions /Green and Blue Infrastructure
 - f. Energy (specifically awareness raising around energy efficiency)

The report also outlines key elements that are required for the local approach to be successful. These are:

- Inclusivity and Diversity
- Communications
- Learning and development

3.0 Ward Climate Change Action Plans

- 3.1 Ward Climate Change Action Plans (CCAPs) form the foundation for the Neighbourhood Teams to engage and capture bottom-up climate change activity across the city. Work for the last 12 months has focused on ensuring that each ward had a draft Climate Change Action Plan by the end of the calendar year 2021 using a standard template produced to ensure consistency in approach, recording and capturing information about residents and partner groups involved, resources and opportunities available. In 2022 this approach has developed further to identify six themes to be used across the plans plus a focus on training and guidance for Neighbourhood Managers and Neighbourhood Officers in each ward to ensure the content of the plans is as SMART as possible. Engagement is also planned with ward members in January to work towards robust ward level CCAPs that can be shared with

communities to generate their comment and input to defining and delivering the objectives. This will lead to ward plans for each ward that can be shared with wider stakeholders so that they can engage with and influence the content of each plan. The aim is to achieve this citywide by April 2023.

- 3.2 In 2021 six wards held their own climate change emergency events. Outcomes from these have been built in their Ward Climate Change Action Plans. The aim of these events was to bring together the local community with Councillors and partners, to highlight what is already happening, to involve the community in developing the ward climate action plan, to encourage people to feel that the actions have impact and to identify where more support is needed.
- 3.3 Since November 2021, many further events have been held to strengthen these approaches delivering proactive and creative climate engagement across fourteen further wards in the city. Having held a first event in March 2021, Longsight held a follow up event in Crowcroft Park in August 2022 to update on progress and raise awareness of actions households can take under the 6 key themes and Central Neighbourhood Team have worked intensively with residents in Ardwick following the climate change summit there. A coordinated Wythenshawe event included participants from across the five wards in that area and Whalley Range, Burnage, Didsbury East, Chorlton Park, Chorlton, Didsbury West have provided opportunities for residents to engage in the climate conversation.

North Neighbourhood Team have held events in Ancoats and supported Eco Cheetham in June 2022 which provided further opportunities for discussion and engagement in this part of the city. Further details of events in each area are detailed in the section of the report on Community Engagement and Awareness Raising below.

- 3.4 It has been encouraging to see Neighbourhood Team staff engaging on their plans at local events unrelated to climate change. From a Climate Change themed discussion at the Neighbourhood Partnership meeting in Cheetham to a stall at the Baby Week event in Old Moat, varied opportunities to promote climate change messages to different audiences are taken up across the city. In Didsbury, the Neighbourhood Team, along with the CCNO collaborating with People, Place Planet Didsbury set up a stall at Didsbury Pride this year to reach more residents. The Central CCNO engaged with children, families and adults in climate change awareness activities at an event in Whitworth Park, linked to Our Year 22 for National Play Day ensuring that our youngest residents were included.
- 3.5 Given that the work of Neighbourhood Teams and Climate Change Neighbourhood Officers relates to education and behaviour change it is difficult to quantify the direct impact of the work they are carrying out in terms of reduced carbon emissions at ward level. Conversations and information sharing with residents and other stakeholders may not have a direct or immediate impact on carbon emissions and going forward it will be a challenge to link the two directly together. This is likely to improve due to

further information on ward level emissions in the future as a result of the extension of the In Our Nature project. This report is intended to demonstrate the growing reach of the climate change engagement that is developing at neighbourhood level and the connections with the wider delivery of zero carbon priorities that is expected to have long term impact on knowledge and behaviour.

- 3.6 Key Performance Indicators have been identified in draft against each theme in ward level Climate Change Action Plans (see Appendix 1) so that we can track progress, and this is continuing to develop. Data will be collected and reported on an annual basis alongside qualitative descriptive information from conversations, consultations, focus groups and interviews. We will use this data as a baseline to develop the approach to document our learning going forward and will examine opportunities to commission evaluation at appropriate points in the delivery of the work. This will aim to assess what we have done, what we can do differently and what we can improve.

4.0 Community Engagement / Awareness Raising

- 4.1 The Neighbourhood Investment Fund (NIF) provides local communities with funding to make their neighbourhoods better places to live. £20,000 of NIF is available for each ward in Manchester - to help groups deliver events and initiatives that benefit the community.

In 21/22 a total of £91,245 NIF was allocated to 49 climate change projects across the city. The total allocated so far for 22/23 is currently £24,612 across 19 projects, with further applications pending.

Neighbourhood Teams have been using creative methods to encourage bids for community-led Projects that tackle the climate emergency. In Burnage, a Dragons Den style event was held in early November to allow local schools and community groups to pitch for NIF funding for climate related activity. Due to its success the event was replicated in Didsbury East and West with funding proposals ranging from bicycle parking stands to support for sustainable drainage systems in Didsbury Park to help tackle pathway flooding because of excessive rainfall. This promoted Climate Change messages and ensured that NIF is used on climate related projects. Information on creative methods is shared across the three neighbourhood teams to share good practice and ideas.

- 4.2 Climate Officers and the Neighbourhood Team are providing ongoing support as a delivery partner of the project Creative Climate Resilience Through Folk Pageantry with the University of Manchester. Creative Climate Resilience is an arts-led research program with a focus on climate change community knowledge and creativity. The project works with residents and community groups in Miles Platting and Newton Heath. Outcomes and successes to date include –
- 42 workshops hosted at local churches or MCC Libraries, 800+ adults and children engaged

- Recorded interviews with 22 individual residents on challenges facing communities regarding climate change, from which mini-narratives are used to create a publicly accessible 16-minute animation video 'Streets Like These' available on YouTube
- Creation and inclusion of a climate change themed float in Manchester's annual St George's Day Parade 2022 (2000+ passive engagements with parade watchers)
- Project leads and MCC Officers invited to showcase at UK Climate Resilience Programme conference 2022
- Approx. 500 hours of physical engagement time in projects in the ward
- Project activities and events will continue to be supported and delivered in partnership with Neighbourhoods Team in Miles Platting and Newton Heath into next year.

4.3 The Central Neighbourhood Team (CNT) have achieved some outstanding results in Ardwick earlier this year. They held a Climate Change Summit attended by over 45 residents to share information about climate change, collate views and create a local network. From this a new Climate Change Action Group (ACCAG) has been formed and they meet bimonthly to look at local improvements. The CNT have supported the groups aspirations by helping them take ownership of two connecting green spaces on the A6 to introduce a new planting scheme to increase biodiversity and mitigate air pollution. The amazing work did not stop there, and the ACCAG closed the A6 to raise awareness of active travel and air quality which was a success. The group have followed on from the event by applying for funding to the GM Green Fund and have been successful with £19,000 towards their next project.

In Hulme, Manchester based award winning photographer and writer Len Grant was commissioned to document climate action taking place across the ward. The book entitled '*Climate Action in Hulme from the Ground Up*' was launched in October 2022 at an event of members, senior officers and partners and highlights how climate change is being tackled locally. The book is an engaging read reporting on actions taken by residents, voluntary organisations, schools, Businesses and The City Council with the stories and comments from the various interviews accompanied by vibrant sketches. It is a refreshing innovative approach showing what has been achieved in this part of the city and it is hoped it may also inspire others to action.

4.4 In the south of the city, the South Neighbourhood Team worked with partners on an engagement event that was held in Old Moat Park attended by 150 people in July 2022. Bikes were stamped by GMP (Greater Manchester Police) or repaired by the bike doctor to encourage active travel, creative techniques to restyle, repair and reuse clothing were buzzing with activity, energy advice from Southway Housing Energy Buddies about insulating homes and saving money was also popular. Along with queues for the smoothie bike and the importance of food and diet there were loads of freebies and information about recycling for residents to take away and what else was going on locally. The new electric refuse collection vehicle was close

by so residents could see how local services like Biffa was playing their part to reduce their carbon footprint.

- 4.5 In June 2022, Ancoats hosted a Neighbourhoods and Transport for Greater Manchester-run community event on Cutting Room Square and Blossom Street where a temporary road closure was put in place, which facilitated free trials for attendees of electric Beryl Bikes and ECargo bikes. The event engaged local residents and passing weekend footfall in promoting active travel, local walking/cycling routes and captured feedback on the Ancoats & Beswick ward climate action plan. Project ideas and feedback were later integrated into the plan. The Roadshow was supported by local sustainable fashion business and Revolve MCR who repaired attendees' bikes free of charge. 50+ residents and children engaged on the day. Implemented by Neighbourhoods and Highways, Blossom Street and adjacent Hood Street now have an experimental traffic regulation in order working towards a full closure, the consolation will remain live until February 2023.
- 4.6 Neighbourhood Teams also mobilise and respond to climate related incidents at a very practical level. Most notably, these have included providing advice and guidance to residents affected by flooding and by extreme heat events. The recent flooding incidents in the south of the city were supported by focused engagement activity reassuring and informing residents. The South Neighbourhood Team are involved in planning for further possible flooding events working with civil contingencies on information about revised flood risk areas with The Environment Agency, creating warner/informer resident groups and establishing contingency plans, information and documents to ensure effective and rapid mobilisation in the event of further flooding incidents.

5.0 Children and Young People (Our Year 2022)

- 5.1 Neighbourhood Teams have supported a wide variety of climate change projects and campaigns in schools over 2022. Some indicative examples are detailed below.

In partnership with St Chad's RC Primary school, Cheetham, the Neighbourhoods Team delivered "Eco-Cheetham – Celebrating our local climate action." The event engaged parents and local residents through an event led by the pupils, which highlighted climate action taken over the academic year in the local area. This included the work undertaken to be awarded the Eco-Schools Green Flag with distinction, and tour of the new outdoor classroom and community greenspace. The event was supported by local members and attended by over 40 parents.

All primary school in Hulme have now launched and are participating in the Junior PCSO's scheme, empowering pupils to take a lead role in reducing vehicle-idling and encourage travelling by sustainable means to and from school instead. 70 pupils across the ward are now engaged in the scheme.

A total of 106 schools and early years settings registered to take part in Eco schools in October 2021. When a school has completed the 7 steps of the

programme, they can apply for a green flag award. 26 Schools and early years settings achieved their green flag award this year. 4 schools were able to carry over their flags from previous years taking the total number of accredited Eco Schools green flags to 30 across the city.

5.2 Led by MCC Education and in partnership with Envirolution, the first Green Bee Assembly was supported by Neighbourhood and Climate Change Officers and elected members. The project brought together 66 students from across the city to take part in workshops, presentations and culminating finally at the Green Bee summit event. Both the Green Bee Assembly and summit provided an excellent platform for Neighbourhoods Teams to make new connections with schools and headteachers not previously engaged, as well as to strengthen pre-existing relationships.

5.3 Climate Change Workshops at were held at 6 schools across Wythenshawe delivered by Neighbourhood Officers (NOs) and a further 5 schools are planning for these workshops to introduce students to the idea of our own personal carbon footprint and what makes up a carbon footprint. The students share ideas of small changes they can make themselves and encourage others to make which will reduce their carbon footprint. NOs help students to think of a pledge they can make by the end of the workshop which they can take out into their home and school communities and tasks to carry out in school. Examples of pledges made, and tasks included:

- walk to school more
- walk or cycle to school
- run a transport competition with prizes for the class that travels the most sustainably

5.4 Other work with a focus on young people includes a combined Environmental Youth Group; a group made up of Eco Councils from schools in Withington, Old Moat and Fallowfield. This exciting youth partnership who are all passionate about Climate Change have been working together since November 2021 with the South Neighbourhood Team. Along with highlighting what each of them have been doing at their first meeting hosted at Withington Girls School to tackle climate change, they all signed a pledge to work as a combined environmental group and produced two joint priorities. Priority 1 was to apply for NIF funding and make a film to encourage behaviour change using social media. Priority 2 was to hold an event for the whole community and raise awareness of Climate Change event in May 2023. This example of young people taking action was highlighted at this year's Children's Climate Change Summit.

6.0 Reduce, Reuse, Recycle

6.1 Reducing the amount we consume, repairing or reusing existing items not only reduces a household's carbon footprint, but it can also save money. The third option, recycling, is something high on the agenda in all neighbourhoods where residents are looking to improve their environment through better waste management. Neighbourhood Teams in areas across the city have been

working with residents, businesses, and partners to improve recycling rates for several years. The reduce, reuse, recycle message is therefore a highly relevant way Neighbourhood Teams can and do engage their communities on climate change and is an area of work they will build on over the coming year.

6.2 Examples include:

Neighbourhood Team led activity -

- Longsight Hatton – East Rd:
 - Ongoing resident engagement across 6 streets/280 properties in Longsight alongside bin service change aimed at improving the local environment by reducing the amount of general waste produced & increasing the amount of recycling, which will also reduce residents carbon front print.
 - Impact to date – significantly reduced side waste on 3 streets,
 - Residents actively engaged with their environment and reduce, reuse, recycle conversations.
- Harpurhey up-cycling workshops
 - ‘Repair & Wear’ clothes upcycling led by not-for-profit enterprise Stitched Up
 - ‘Transform your furniture’ upcycling workshop, led by Eric Wright Group as a social value project.
- Ancoats & Beswick: Cycle repair workshop at New Islington

Community partner led activity -

- Moss Side Powerhouse 3Rs
 - Monthly fashion recycling/ clothes swap events
 - Weekly clothes upcycling classes (funded by Buzz)
 - Repair and redistribution of unused cycles to local community
 - Fashion show held Sep 2022 showcasing upcycled outfits produced. Event targeted young carers and local schools.
- City-zen CIC: retrofit an old bus for use by this community-based CIC in Moss Side.
- Bideford Community centre: used school uniforms community sale in Brooklands

7.0 Active Travel, Clean Air, Transport

7.1 Active travel is an essential element of the Council’s vision for a sustainable transport system and reducing carbon emissions through a mode shift away from private car journeys towards public transport, cycling and walking. The Neighbourhood Teams have played a significant role in working with communities in encouraging people to walk and cycle particularly for short journeys to improve their health, reduce personal costs and reduce carbon emissions.

7.2 Promoting Active Travel Choices on the School Run – School Streets and Walk to School Programmes - The Neighbourhood Teams have continued in the last 12 months to work closely with schools and parents to promote active

travel choices and increase climate change awareness via School Streets and Walk to School programmes.

- 7.3 Between 2018 and 2022 Neighbourhood Teams, alongside Highways, have supported 21 different primary schools in 14 wards across Manchester to hold one day tester “School Street” Sessions (for list of schools see appendix 2). In 2022 so far these sessions help to promote active travel, transform the school run and encourage safe, healthy school travel whilst improving air quality around school sites.

A “School Street” taster session is a one-day trial session with the Council waiving normal fees and providing expertise, legal notices, training for volunteers, signage, and barriers for the school to allow them to successfully manage the session. These have typically been held on climate change campaign days such as Clean Air Day or Car Free Day. These are opportunities for schools, parents, and residents to come together to provide safe traffic free school travel supported by volunteer traffic marshals.

Around 9,000 pupils have been able to enjoy car free space outside their school at drop off and pick up times for at least a day by participation on the school street trial sessions.

- 7.4 As previously reported, the Council was successful in September 2021 in a funding application to TFGM (Transport for Greater Manchester) and was granted £50k to roll out a pilot programme for School Streets at 7 schools in Manchester that will see School Streets Sessions held regularly on school term days. The School Streets initiative at these 7 schools is being supported by Experimental Traffic Regulation Orders (TRO) and additional fixed signage. The Council will provide accredited marshal training and resources for school staff and parent volunteers. The Permanent Legal Orders have been subject to resident consultation and the comments received have been analysed. Daily sessions for schools will be implemented at two schools in the Autumn Term and the remaining schools in the Spring Term of 2022/23. These will then be reviewed for 6 months to identify any issues and define the approach to implementation going forward for these schools and any further schools that are interested in a permanent School Streets initiative.

- 7.5 **Play Streets: Promoting Traffic Free Residential Streets**
The Neighbourhood Teams have been promoting Play Streets within communities and supporting applicants to plan and organise sessions. Over 50 streets across held at least one Play Street session in 2019. Play Streets are spring, and summer based to take advantage of better weather, however, play streets applications were suspended from Summer 2020 to July 2021 because of Covid restrictions. Restrictions in 2021 continued which along with community nervousness of mixing in large numbers led to was low totals of Play Street projects. There were 8 Play Street projects approved in the summer of 2022 in addition to numerous street closures as part of the Jubilee celebrations. A dedicated launch and promotion of Play Streets is planned for 2023.

8.0 Nature Based Solutions / Green and Blue Infrastructure

- 8.1 Residents in the Brunswick area of Ardwick have participated in several planting projects connecting green spaces to encourage sustainable travel, re-wilding areas to encourage biodiversity and are planting to improve a local area which will also be visible from the A6. Additional funding will enable them to acquire green infrastructure to help improve air quality due to the high volume of traffic.
- 8.2 With increased rainfall, residents have been encouraged to introduce more permeable surfaces. We are seeing a growing number of green passageways across the city in areas such as Moss Side and Rusholme. Anecdotally, residents are reporting when done well this also appears to deter fly tipping in the alleyway in addition to creating new green spaces.
- 8.3 Neighbourhood Officers are also supporting the expansion of local green spaces which includes installation of planters in local neighbourhoods. Monica Grove an area of Burnage experiencing large student numbers has installed planters using greening to enhance the general environment. Neighbourhood Officer for Gorton facilitated the installation of planters at St James Primary School providing a welcoming green environment also preventing pavement parking at school pick up and drop off times.
- 8.4 In addition to general planting, residents in Miles Platting and Newton Heath have taken an educational approach. Funding has been used to work with the National Trust who have provided training on different plant species and wildlife within their green environment enabling residents to take a much more informed approach to increasing biodiversity locally.
- 8.5 The voluntary and community sector continues to play a fundamental role in their communities. Recycle Bees are working with several schools, educating pupils in Whalley Range and Moss Side, re-imagining bland spaces into vibrant green places where plants and vegetables thrive. In partnership with City of Trees the educational setting is being developed at Claremont PS, Moss Side from growing to include wider biodiversity with a variety of trees and hedges being introduced in key locations. The school sits on a busy crossroad and the CCNO has liaised on this sharing a report containing research on the benefit of green infrastructure in protecting school playgrounds from traffic related particulates to encourage wider thinking on the benefit of nature-based solutions. Match funding is currently being sought.

8.6 In Our Nature

The In Our Nature Programme (ION) is led by the Manchester Climate Change Agency and funded by the National Lottery's Climate Action Fund. It aims to engage residents to take meaningful action on climate change, communicating why acting now is so important to the future of our city and ourselves, and the positive co-benefits that can be delivered, including tackling the rising costs of living, improved health outcomes etc.

The 'pilot' phase of the programme, which ended in August 2022, was delivered by a specialist team of partners including Hubbub, the Tyndall Centre, and Amity CIC and match-funded by a number of external sources, including the Wates Family Enterprise Trust. The pilot carried out several activities including:

- providing in-depth support to 6 community groups (in Rusholme, Miles Platting and Newton Heath, Hulme, Levenshulme, Moss Side and the Northern Quarter) consisting of the provision of a hyper local carbon footprint, capacity building support and a small budget (around £5k per community) to be spent on projects to reduce carbon emissions. Groups chose a wide range of projects, from holding energy efficiency awareness events that promoted ways of saving energy and money, to practical workshops on urban greening.
- a city-wide series of communications and campaigns, tackling topics such as fast fashion, sustainable food choices and food waste reduction, repair and reuse workshops, and pop-up shops with games and activities to provide climate messages in creative ways to those that might not engage in climate discussions otherwise.
- the implementation of focussed projects, including a community fridge in Moss Side, vouchers for urban greening in Newton Health, online recipe swaps and 'cook alongs' to promote reduction of food waste etc.

MCC Neighbourhood teams were closely involved in the pilot phase of ION, which allowed methods of engaging diverse communities in taking climate positive action to be tested, successful methods identified, and case studies captured. This intelligence and insight supported the successful award of a further £2.5 million from the National Lottery to significantly expand the ION programme in scale and continue it until August 2025.

This new phase of the ION programme commenced on the 1 September 22. Through the period from September to December 2022, the programme will focus on gearing up for delivery – including bringing Groundwork Greater Manchester in as a programme delivery partner, recruiting new posts into the Manchester Climate Change Agency, putting programme management systems into place, building an online 'Resource Hub' for the programme, refreshing the look and feel of the ION programmes communication assets and materials etc – and delivery on the ground will commence in the New Year. MCC, particularly the Neighbourhood Teams, will continue to play a key role in the programme.

The ION programme – through work with the Tyndall Centre – will investigate methods of quantifying the carbon impacts of positive climate action taken by residents and communities, which will support Manchester's efforts to measure and monitor climate change emissions. Additionally, the Tyndall Centre will produce ward level carbon footprints, to inform meaningful climate action at a local level.

9.0 Energy (specifically awareness raising re efficiency)

- 9.1 The Neighbourhood Teams are well placed to support the achievement of the City's targets on energy, specifically through raising awareness on efficiency and facilitating partner/ resident engagement.
- 9.2 Housing generates approximately one quarter of all carbon emissions in Manchester. The Neighbourhood Teams are key members of the working group on resident engagement for housing retrofit along with colleagues and partners from Housing Strategy, Housing Operations, Net Zero, Work & Skills and Communications. An engagement plan, utilising the Neighbourhood Teams knowledge of our communities, will be developed by March 2023 as part of the wider retrofit plan.
- 9.3 The Neighbourhood Teams continue to signpost and refer residents to partners were appropriate for support and advice on energy efficiency. These include, for example, Energy Doctors, Northwards Energy Advice Service and Power Up via One Manchester.
- 9.4 Partners, including those in the paragraph above, have been included in resident engagement and information events across the city to provide practical advice and support on energy efficiency. Examples include:

Broadhurst Park Resident Event- A Place Called Home
 Chorlton Community Event
 Gorton Grocers
 Harpurhey Information Market
 Moss Care St Vincent Carbon Retrofitted Show ('Cosy) Home,' Moss Side
 Wythenshawe Climate Event

10.0 Inclusivity and Diversity

- 10.1 Communities are diverse in language, ethnicity, faith, and cultures. Our approach to engagement and communication needs to be appropriate and accessible.

Working with the CCNOs (Climate Change Neighbourhood Officer), Hubbub produced an Equalities Impact Assessment to identify inclusivity and diversity issues with regards communications and events planning associated with the ION programme and activities. As well as social media and web-based channels the campaign uses printed materials and flyers translated into a range of languages.

The Neighbourhood Teams continue to connect with opportunities that strengthen understanding in this area. One example of this is the connection with the University of Manchester and the Towards Inclusive Environmental Sustainability (TIES) project which is researching behaviour and aspirations of migrant communities in the city. The team is keen to use the learning from the research to help inform the team's work programme. Other opportunities are being identified that recognise the intersectionality of climate change and inclusive approach to engagement for example, the Men's Health and Information Event at Khanqah Naqshbandia Mosque in Burnage

11.0 Communications

- 11.1 MCC communications team will be developing a communications campaign in the new year following the updating of the ward climate action plans. The campaign will highlight the activities and initiatives being developed at a local level and where good practice has been identified it will aim to inspire other communities to replicate elsewhere. The campaign will provide messages and materials that can be used by the Neighbourhood Teams to bring to events and meetings to promote the climate change agenda and provide tools to facilitate discussion.

Evaluation and insight gathered via the In Our Nature project will be used to inform campaign planning. Currently the Council is using its corporate and neighbourhood social media channels to amplify the activity and engagement being delivered at neighbourhood level via the 'In our Nature' campaign. In the meantime, the focus is on communicating the Council's zero carbon journey, ambition, and work on key projects.

- 11.2 New website content has been developed on manchester.gov.uk to highlight the Council's zero carbon ambition, governance, key projects and actions. The updated content includes online quarterly update reports. The web pages have specific details on projects and neighbourhood climate action with contact details for the three locality Neighbourhood Team for residents and links to Neighbourhood Investment Fund applications process.

The council is embedding its carbon reduction ambitions into other initiatives and events to reach as wide an audience as possible this includes. The events and campaigns have been supported by Neighbourhood Teams including.

- **Clean Air - Domestic burning prevention campaign:** A domestic burning prevention campaign to discourage burning solid fuels in homes or garden bonfires in Autumn 2021.
- **Car Free Day 2022:** The teams delivered and supported action with Education colleagues on this day.
- **Clean Air Day 2022:** Opportunity for one-day trial sessions of School Streets
- **National Recycling Week – September 2021:** During this week five locations in north Manchester hosted pop-up recycling and climate change information stands, supported by Biffa and Neighbourhood Officers.
- **Recycling:** Alongside regular street level engagement on recycling focused on neighbourhoods where compliance is not to the standard needed, the South and Central Neighbourhood Teams and key partners carried out a door knocking and leafleting exercise involving 5000 properties during a weeklong period of action in September 2022 advising students on how, and what to recycle. Social media messages ran to support this work.

12.0 Learning and Development

- 12.1 Developing learning and understanding of climate change action and best practice engagement methods for the Neighbourhood Teams is a continual

process strongly supported by the three CCNOs. A workshop will be held in November with all Neighbourhood Team staff to highlight best practice examples of climate change activity at ward level and effective engagement methods, celebrate success and focus on the development of smart actions in ward level climate change action plans. A further session will be held for Councillors recognising the key role members play in facilitating discussion with communities on carbon reduction.

13.0 Conclusion

- 13.1 The examples provided in this report provide an overview of the wide range of activity delivered by Neighbourhood Teams with the support and expertise of the three Climate Change Neighbourhood Officers. The teams have continued to develop their understanding of communities, effective methods of engagement and of communities understanding and concerns about climate change issues at a local level to assist the city to achieve its carbon reduction targets. This work is integrated with and compliments the wider investment in the other workstreams in the Council's Climate Change Action Plan.
- 13.2 Our understanding that behaviour change is often a gradual process has developed over the last 12 months and that we should use a full range of opportunities to repeat engagement regularly. We have learned that using existing networks and events is an effective way to share messages and information to residents and partners who may not chose to attend a specifically climate focused event or meeting. Our most effective engagements have often but not exclusively involved young people whose enthusiasm and excitement to get involved has encouraged parents and carers to take action at home. Tapping into shared concerns, whether this is related to road safety, neighbourhood management, green space, household budgets or health has proved an excellent route in to start conversations related to the climate emergency.
- 13.3 Priorities in the coming 12 months for this work will include:
- Further climate change engagement training and development for Neighbourhood Teams and members;
 - Ensuring all ward level climate change action plans are SMART;
 - Publication of ward CCAPs in 2023 to enable engagement with wider stakeholders including residents in delivering the actions in each plan;
 - Collation of information towards KPI reporting to demonstrate impact;
 - Developing a structured evaluation approach to measure the impact of interventions
 - Sharing best practice examples of climate change engagement work with other services in Neighbourhoods, with our partners and with communities;
 - Playing a key role in supporting the delivery of ION Programme and
 - Continued delivery of creative and proactive engagement across the diverse range of partners and communities in Manchester.

Appendix 1

Ward Based Climate Action Plans - Key Performance Indicators**Background**

- Key Performance Indicators (KPIs) are used to identify success in a policy area.
- Every ward across the city will have an updated climate action plan shareable by the end of this financial year (2022/23).
- These plans provide direction and SMART actions for Neighbourhood teams, partners, and communities to tackle carbon emissions in a way that is effective and impactful

Supporting Ward Climate Change Action Plans**Key Performance Indicators (Climate Change)**

Theme – Objective	Measurement
Engagement and Capacity Building	
1. Local Climate Change Events	1.1. CC Community (including schools) Engagement Events 1.2 No. Of residents- inc School Pupils attended
2 Increasing climate change awareness	2.1. Surveys Completed – Residents
	2.2 Residents received CC Awareness Session (include Demographic information where available e.g., Ethnicity)
3 Support for Local Carbon Reduction Projects	3.1 CC Projects Supported
	3.2 CC Projects funded by NIF Grants – No./Amount £
	3.3 Amount of NIF to CC Events or Projects
Children and Young People	
4. Supporting Schools with CC Projects	4.1 Schools supported with CC Projects (per school average)
5. Eco Schools Accreditation	5.1. No. Of Schools registered
	5.2. Schools achieving Eco Schools at the following award levels <ul style="list-style-type: none"> • Green Flag Level • Merit Level • Distinction Level

Appendix One

6. Increase Active Travel rates to Schools	6.1 The % of Pupils travelling to school by Active Travel Modes
7. Support schools' participation in Active Travel Projects	7.1 Schools with Staff and Pupil Travel Plans
	7.2. Schools accredited to Modeshift STARS
	7.3 Schools registered with Living Streets "WOW" Walking to School Project
	7.4 No of "Walk to School Day" events
8.Promote car free School Streets Sessions	8.1 School Streets Car Free Sessions held
	8.2 No of schools held a School Street Car Free Session
Reduce, Re-use, Recycle	
9.Increasing Residential Recycling Rates	9.1 Recycling rates by Ward (NB On hold – data collected by round – not yet by Ward)
Cleaner Air and Active Travel	
10. Promote Zero Emission Vehicles	10.1 EV Charge Points per ward
Green & Blue Spaces & Biodiversity	
11. Plant more Trees	11.1 New trees planted
12. Increase biodiversity - planting and rewilding	12.1 Projects supported
13 Increase local food growing	13.1 Food growing projects supported
Energy Efficient Homes	
14. Increasing awareness of "eco-friendly" fuel sources and use of appliances	14.1. Engagement events including advice on energy efficiency

Qualitative Data

- In addition to the KPIs discussed above, Neighbourhood teams should seek to capture qualitative data where possible. This descriptive data can be captured via:
 - Questionnaires (In Our Nature citywide consultation, specific questionnaires created by CCNOs/NOs)
 - Informal conversations between residents and Neighbourhood Officers at engagement events
 - Focus groups/interviews
- Qualitative data can be analysed and themed, e.g., to show which carbon reduction indicators residents are most worried about.

Appendix 2 - Schools that have held School Street Sessions since 2018

School Name	Ward	No. Of Pupils	No. of Sessions Held (2018 to Oct 22)	Pupil days of school street sessions
St Margaret Mary's RC Primary	Charlestown	327	2	654
Cheetham C of E Primary	Cheetham	660	1	660
Saviour CofE Primary School	Cheetham	221	1	221
Brookburn Primary	Chorlton	458	5	2290
Oswald Road Primary	Chorlton	668	1	668
Chorlton C of e Primary	Chorlton	234	1	234
Barlow Hall Primary	Chorlton Park	330	1	330
St Wilibroads Primary	Clayton & Openshaw	256	1	256
Beaver Road Primary	Didsbury East Ward	707	1	707
Oasis Academy	Gorton	238	1	238
St Augustine Primary	Harpurhey	231	2	462
Manchester Communications Primary Academy	Harpurhey	424	3	1272
Webster Primary	Hulme	490	1	490
Chapel Street Primary	Levensulme	698	2	1396
Alma Park	Levenshulme	490	1	490

Lily Lane Primary	Moston	646	1	646
St James Primary	Rusholme	235	1	235
St Margaret's CofE Primary	Whalley Range	617	5	3085
Manley Park Primary	Whalley Range	445	7	3115
Our Lady Primary	Whalley Range	227	1	227
St Pauls Primary	Withington	350	6	2100
Total		8952	45	19776

	No of Pupils	No of Pupil Days
No of pupils participating in 1 session	5402	5402
No of pupils participating in 2 sessions	1256	2512
No of pupils participating in 3 sessions	424	1272
No of pupils participating in 4 sessions	0	0
No of pupils participating in 5 sessions	1075	5375
Total Participations	8157	14561

**Manchester City Council
Report for Information**

Report to: Environment and Climate Change Scrutiny Committee – 10 November 2022

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- A summary of key decisions relating to the Committee's remit
- Items for Information
- Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officers:

Name: Lee Walker

Position: Governance and Scrutiny Support Officer

Telephone: 0161 234 3376

Email: lee.walker@manchester.gov.uk

Background documents (available for public inspection): None

1. Monitoring Previous Recommendations

This section of the report lists recommendations made by the Environment and Climate Change Scrutiny Committee. Where applicable, responses to each will indicate whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Response	Contact Officer
13 January 2021	NESC/21/06 Monitoring and Compliance – Construction Sites	Recommend that Officers, in consultation with the Executive Member for Environment, Planning and Transport arrange a briefing session for Members of the Committee that provides an overview of a range of activities that included, but not restricted to planning and related enforcement; roles and responsibilities and Traffic Regulation Orders.	A response to this recommendation has been requested and will be reported back once received.	Julie Roscoe Director of Planning, Building Control and Licensing
22 July 2021	ECCSC/21/11 Climate Change Action Plan Quarterly Progress Report: Q1 April - June 2021	That every school on a main arterial route with high volumes of traffic have a tree planting plan included as part of the tree strategy to promote clean air.	A response to this recommendation has been requested and will be reported back once received.	Julie Roscoe Director of Planning, Building Control and Licensing
9 December 2021	ECCSC/21/33 Aviation and Carbon Emissions	That the Executive Member for the Environment convene a meeting with Members of the Committee to discuss further the issues raised at the meeting.	Executive Member for Environment and Transport is progressing this recommendation.	Cllr Rawlins Executive Member for Environment and Transport

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **31 October 2022**, containing details of the decisions under the Committee's remit is included overleaf. This is to keep members informed of what decisions are being taken and to agree, whether to include in the work programme of the Committee.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Officer Contact
Electric Vehicle Charging Strategy (2022/09/12A) The approval of the Draft Strategy and agreement to its publication.	Executive	14 Dec 2022		Report and recommendations	Phil Havenhand, Interim Head of Infrastructure & Environment Phil.Havenhand@manchester.gov.uk

**Environment and Climate Change Scrutiny Committee
Work Programme – November 2022**

Thursday 10 November 2022, 10 am (Report deadline Tuesday 1 November 2022)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on the 2023/24 budget position	To receive a report on the Council's anticipated budget position for 2023/24, the budget process and draft proposals for any services in the remit of this committee.	Cllr Rawlins Cllr Igbon	Carol Culley Paul Hindle	
Embedding Carbon Literacy within the Council	To receive information on the progress being made towards embedding a zero carbon culture within the Council (as part of the Carbon Literacy journey).	Cllr Rawlins	Suzanne Grimshaw	
Neighbourhood Teams and Community Engagement	To receive a report that describes how the Neighbourhood Teams are working with local communities to address climate change.	Cllr Igbon	Shefali Kapoor	
Overview Report	This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Scrutiny Support Officer	

Thursday 8 December 2022, 10 am (Report deadline Tuesday 29 November 2022)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Local Area Energy Plan	To receive an update on the progress of the Local Area Energy Plan.	Cllr Rawlins	Becca Heron / Pat Bartoli	
Electric Vehicle Charging	To receive a report that describes the provision and delivery of electrical charging points for motor vehicles.	Cllr Rawlins	Rebecca Heron Carolyn Howarth	
Single Use Plastic Free 2024 Progress Report	To receive a report on the progress being made towards our pledge to be Single Use Plastics Free by 2024.	Cllr Rawlins	Mark Duncan Helen Harland Peter Schofield	
Overview Report	This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Scrutiny Support Officer	

Thursday 12 January 2023, 10 am (Report deadline Monday 31 December 2022)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Airport and Aviation Emissions	To receive a report that discusses the steps taken to reduce emissions that result from the aviation industry.	Cllr Rawlins	David Houliston	Representatives of Manchester Airport Group will be in attendance.
MCC Climate Change Action Plan – Quarter 3 Update report	To receive and comment upon the MCC Climate Change Action Plan quarterly update report.	Cllr Rawlins	Mark Duncan Sarah Henshall Gina Twigg	
Active Travel Strategy	To receive a report on the Active Travel Strategy The Committee have also requested information on the Staff Active Travel Scheme. The full scope of this report is to be agreed by the Chair in consultation with Cllr Rawlins.	Cllr Rawlins	Rebecca Heron Pat Bartoli Annalie Pearce Amy Powe	
Overview Report	This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Scrutiny Support Officer	

Thursday 9 February 2023, 10 am (Report deadline Tuesday 31 January 2023)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
2023/24 Budget Report	Consideration of the final 2023/24 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Cllr Rawlins Cllr Igbon	Carol Culley Paul Hindle	
Planning Policy and Climate Change	To receive a report that considers how planning policy contributes to addressing climate change. The report will include, but is not restricted to, carbon standards for new build homes; flooding mitigation and heat island mitigation.	Cllr White	Julie Roscoe	
Zero Carbon Culture Guides	To receive information on the work being delivered in relation to engaging Culture organisations with their zero carbon journeys.	Cllr Rawlins / Cllr Rahman	Sarah Elderkin Louise Lanigan	
Overview Report	This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Scrutiny Support Officer	

Thursday 10 March 2023, 10 am (Report deadline Tuesday 28 February 2023)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Green and Blue Strategy and Implementation Plan, including annual update and a report on the Tree Action Plan	<p>To receive the annual update on the delivery of the Green and Blue Implementation Plan together with information on the delivery of the Tree Action Plan.</p> <p>The Committee have requested that this item includes discussion on flood risk management with reference to the Victoria North Development; the role of partners such as the Environment Agency and their response to incident of spillages and pollution in rivers and information on the Our Rivers, Our City Strategy.</p>	Cllr Rawlins	Julie Roscoe	
Parks and Open Spaces	To receive a report that provides information on the approach to open spaces to promote biodiversity and reduce carbon emissions. Members have requested that this includes consideration on the use of pesticides, including its use in allotments, woodland space and the interface between grounds maintenance and street cleansing services.	Cllr Igbon	Kylie Ward Matthew Bennett	
Crematoria and Cemeteries	To receive a report that describes the carbon impact of cremation, including information on the activities to promote biodiversity in cemeteries.	Cllr Igbon	Matthew Bennett	
Overview Report	This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Scrutiny Support Officer	

Items to be scheduled

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Carbon Reduction Procurement Progress Report	To receive an update report on the steps that have been taken within the council's procurements to support carbon reduction	Cllr Rawlins	Mark Leaver Peter Schofield	Update to the report considered 23 June 2022.
Draft Retrofit Plan	To receive and comment upon the Council's Retrofit Plan. Progress report to that which was considered by the Committee at the meeting of 8 September 2022.	Cllr White	Becca Heron / Martin Oldfield / David Ashmore	Executive Report

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